

UNITED COUNTY OFFICERS ASSOCIATION  
18th Annual Mid-Winter Conference  
January 21, 22, 23 & 24, 1979

The U.C.O.A. 18th Annual Mid-Winter conference was held at Kalamazoo Center (Hilton Inn) on January 21 thru 24, 1979. Registration was held Sunday from 3 to 6 P.M.

The "Friendship Dance" was well attended and music was by the Don Neal Collection which was enjoyed by those present.

Monday - January 22, 1979

After the buffet breakfast, registration continued for those still arriving.

President Richard Diment called the joint general session at 9:30 a.m. and called on Mr. Smittendorf, Kalamazoo County Drain Commissioner to give the invocation and lead the pledge of allegiance of the entire group of United County Officers present.

Phil Hassing, County Clerk from Kalamazoo County, introduced the Chairman of the Kalamazoo County Board of Commissioners who welcomed the county officers.

Brent Blair, Risk Management Co-ordinator for the Oakland County Road Commission, explained their self-insured liability insurance plan and self-insured workman's comprehensive plan.

Dan Murphy, Oakland County Executive Director, spoke on the affects of the Headlee amendment (P.A. 532) on County government (he has been involved in county government for 24 years). Headlee affect will mean property tax roll backs when assessments are raised, units of government will face work load increases, increases of employees, also fixed millage will be effected when levy is spread. Existing services will not be effected but new ones will be. Courts will have to determine many questions. Gov. Milliken is setting up a committee to see how Act will effect local government and State.

Mr. Murphy felt U.C.O.A. should have members present at all meetings of this commission. State cannot take away revenue we now have. Bond issues cannot be initiated without a vote, however, Revenue Bonds can be issued if it does not require full faith and credit. A question and answer period followed.

P.M. Monday - January 22nd

Marcus Gray, President of M.A.C.C., called meeting to order. He called on Ivan Anthony, Mason County Clerk, for the invocation and pledge of allegiance. Roll call was taken by Secretary, Elda Wells, with 38 clerk's in attendance (42 were registered).

President Gray introduced Jane Swanchala new County Clerk from Clinton County.

Georgia Rogers, Agent in charge of the newly opened U.S. Passport office in Detroit, spoke to us about growth of passport business with new offices established in Detroit, Houston and San Francisco. Detroit office will handle Michigan, Wisconsin, Ohio and W. Virginia. They will be fully staffed by April (½ staffed now). She spoke to the basics such as pictures, proof of identity (on drivers license when no issuance date is given, give expiration date). Also can have someone come in and fill out an affidavit if they have no proof of identity. An emergency passport can be processed in 2 hours. Routine processing is 4 or 5 days. Children under 13 cannot execute their own passport. One check can be sent with multiple applications (with names of applicants on check). This is best method. On week-end emergencies call Washington, D.C. (no. in manual) to have them give her permission to go ahead with an emergency passport.

President Gray introduced Don Sherburn and Norm Paelke representatives from the Court Administrator's office. Round table discussions followed on problems that are occurring with Circuit Courts and Judges and the inherent powers of the judicial system. Law stipulates Clerk appoints Deputy Clerk to work with Court, to serve in court, to file papers, etc. Some Judges now performing Executive duties and problems not a Judicial matter. Clerks feel uniformity needed. Most important thing is to keep operation smooth. State funding of court systems would be more costly to taxpayer. Clerks are willing to work with Legislators and Court Administrator to solve problems.

#### Tuesday - January 22nd

President Marcus Gray called meeting to order at 10:00 A.M.

Mike Hayes reported the Election Committee findings. Five things to look at are (1) Eliminate Presidential elections (2) Delegate election (3) Proof ballot requirement (4) AV ballots (5) Task force established to work with election division. Bob Smith moved, supported by Mike Carr, that the report by the Election Committee be accepted as presented. Motion carried.

President Gray introduced Dr. Wen Choa Chen, Ph.D, professor from Kalamazoo College. Dr. Chen presented an excellent management and leadership program along with a slide presentation.

Announcements: Lynn Allen reported the committee needed Clerk's vote or suggestions of "Where to meet next year." Lansing and Traverse City were suggested.

#### P.M. session - Tuesday 23rd

Session was called to order by Robert Harrison, 1st Vice President. He called on Mr. Chen who continued his talk on "Management Styles."

Summary: (1) Set goals (2) Develop time log (3) Make careful use of prime time (4) Create favorable climate with task.

Wednesday - January 24, 1979

Meeting was called to order by Lucinda Keefer, 2nd Vice President. Roll call: 24 present with others coming in later. Agenda was revised as George VanAmberg, chief, from office of Vital Statistics could not get there due to icy, snow covered roads.

Ad Hoc Committee: Cindy called on Nile Erskin, Montcalm County Clerk and Chairman of Ad Hoc Committee - who will act as a "Task Force" to go to Lansing to work with Mr. VanAmberg to solve problems. Three main items of problem found were: forms, Dr's and Funeral Dir's. Lansing will return forms if not fully filled in.

Legislative Committee: No report at this time.

By Laws Committee: Meeting date will be set up.

President Marcus Gray asked association to vote on meeting place for U.C.O.A. and urged confirmation of Lansing site. Carl Wyman moved, supported by Robert Harrison, to hold U.C.O.A. the 1980 Winter conference in Lansing. Motion carried.

Discussion on relationship with M.A.C. followed. Marcus Gray will attend their annual conference in March to represent our Clerk's Assoc. and to establish good PR.

Summer conference date will be second week of Aug. (12 thru 15) in Gaylord.

Discussion followed on topics such liaison committee for M.A.C., evaluation systems, union negotiations and additional management sessions. Forrest Kesterke moved to contact Mr. Chen to go ahead with setting up the Preliminary proposal for Management Training Seminar, supported by Elna Thatcher. Discussion. Motion carried.

Robert Harrison stated Summer Planning Committee will meet 19th & 20th of May in Gaylord (date made definite).

Beverly Burnham presented Treasurer's Report for period from Aug. 25, 1978 to Jan. 19, 1979, and report of Summer Conference expenses as follows:

TREASURER'S REPORT

AUGUST 25, 1978 - JANUARY 19, 1979

Balance on Hand - Checking Account	\$ 1,877.65
Receipts - Checks from Convention	1,245.00
Late Registration - Summer Convention	45.00
Refund from Eva Smith (Prize Money)	13.50
Dues from 44 Counties	<u>1,100.00</u>
	\$ 4,281.15

Disbursements:

8-29-78	State of Michigan - Annual Report	\$ 10.00
8-30-78	Ivan Anthony - Corn Roast	87.28
8-30-78	Harris Nieuwma - President's Party	104.00
8-31-78	Harris Nieuwma - President's Salary	150.00
8-31-78	Holiday Inn - Convention Expense	1,187.99*
9-15-78	Elda Wells - Secretary's Salary	150.00
9-15-78	Beverly Burnham - Treasurer's Salary	150.00
12-07-78	The Ink Spot - Envelopes	55.32
12-07-78	Phillip Hassing - Kalamazoo Meeting	20.00
12-21-78	Lakeshore Floral & Gift - Flowers (Viv Nieuwma)	26.00
1-12-79	United County Officers - Conference Breakfast	100.00
1-15-79	Elda Wells - Copies & Postage	48.08
1-18-79	Doubleday Bros. - Receipt Book	5.19
		<u>\$ 2,093.86</u>

Balance on Hand	\$ 1,877.65
Receipts	<u>2,403.50</u>
	\$ 4,281.15
Disbursements	<u>2,093.86</u>
	\$ 2,187.29

Checking	\$ 2,187.29
Savings	<u>4,260.76</u>
	\$ 6,448.05

Respectfully submitted,  
s/Beverly J. Burnham  
Treasurer

TREASURER'S REPORT

EXPENSES OF SUMMER CONVENTION

LUDINGTON - AUGUST 1978

Registration at Convention \$ 2,090.00

Holiday Inn Convention Expenses

Coffee & Rolls for 3 days	101.49
Luau Dinner 96 @ 6.00	576.00
Bar	191.00
Tax & Tip	138.09
Leis	33.00
Banquet 92 @ 7.95	731.40
Bar	107.00
Tax & Tip	<u>155.01</u>
	\$ 2,032.99

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Paid in Cash	<u>845.00</u>
Paid in Check	\$ 1,187.99*

Other Convention Expenses

Ivan Anthony - Corn Roast	\$ 87.28
President's Party	<u>104.00</u>
	\$ 191.28

Total Convention Expense - \$2,224.27

Paul Starry moved, supported by Carl Wyman, the Treasurer's Report be accepted as presented. Motion carried.

Marcus Gray moved the minutes for summer conference be adopted, supported by Forrest Kesterke. Betty Prout asked minutes be amended as Resolutions 4 and 5 were reversed (board agreed) with #4 esponded from minutes. On roll call, amended motion carried.

Eva Smith moved to adjourn, supported by Beverly Burnham, carried.  
Conference adjourned at 11:00 A.M.

Signed: *Elda H. Wells*

Elda H. Wells  
Secretary of M.A.C.C.