

The Marquette County Board of Commissioners Committee of the Whole met on March 11, 1985 at 5:00 P.M. in Room 231 of the Courthouse Annex.

Roll call was held and the following roll recorded:

Present: Comm. Berglund, DeFant, Roberts and Valente.

Absent : Comm. Lowe.

Vice Chairperson Valente opened the meeting for public comment, none was forthcoming and the public comment section was closed.

It was moved by Comm. Roberts, supported by Comm. DeFant and carried that the agenda be approved as submitted.

A review of claims and accounts for the period February 26, 1985 through March 11, 1985 was taken under consideration. It was moved by Comm. Berglund, supported by Comm. Roberts and carried unanimously on a roll call vote that the Committee of the Whole recommend to the County Board that they approve claims and accounts for that period in the amount of \$294,626.43 and order them paid.

A communication from Bruce Rukkila, Finance Officer, regarding the need for compliance with the Single Audit Act of 1984, was discussed and placed on file.

A recommendation from Bruce Rukkila, Finance Officer, regarding the awarding of bid and purchase of a new freezer for the Marquette County Jail, was read. The low bid from Mike's Refrigeration Service in Gwinn was \$6,950.00. It was noted that they do not carry Workman's Compensation Insurance and the County could be held liable for injury to an employee of an independent contractor were the injury to occur while performing work for the County. The recommendation was to accept the second lowest bid of \$8,265.00 from Elliot Sheet Metal Inc. of Gwinn, Michigan, who does carry Workman's Compensation Insurance. It was moved by Comm. DeFant, supported by Comm. Roberts and unanimously carried on a roll call vote that the Committee of the Whole recommend to the County Board that they adopt the budget amendment and accept the bid of Elliot Sheet Metal Inc. for the walk-in freezer for a cost of \$8,265.00; that Charles Hohman, Jr., Airport Manager, be allowed to purchase the old freezer, for airport operation, at a cost of \$1,000.00; and that \$1,265.00 be taken from Use of Equity, Public Improvement Fund to cover the difference.

A recommendation from Bruce Rukkila, Finance Officer, regarding a budget amendment to the 96th District Court for the purchase of a special file cabinet, was read. It was moved by Comm. Berglund, supported by Comm. DeFant and unanimously carried on a roll call vote that the Committee of the Whole recommend that the County Board adopt the budget amendment and approve the transfer of \$284.00 from the 96th District Court - Books and Periodical line item to the 96th District Court Capital Outlay line items.

A recommendation from Bruce Rukkila, Finance Officer, regarding budget amendments to the General Fund Economic Development Appropriations, was read. The County had received \$24,450.00 as an EDC Grant, and the budget amendment would take a like amount from the Economic Development Appropriation to be retained in the Federal Revenue Sharing Fund to be used for whatever purpose the County Board may need it for in the future. A discussion was held in regard to it being earmarked for Economic Development purposes in 1986. It was moved by Comm. DeFant, supported by Comm. Roberts and unanimously carried on a roll call vote that the Committee of the Whole recommend to the County Board that they approve the budget amendment and that the \$24,450.00 be taken from Economic Development Appropriations and held in the Federal Revenue Sharing Fund Unallocated Reserve for specific use of Economic Development purposes in 1986.

A recommendation from Bruce Rukkila, Finance Officer, regarding recommended changes in the County's Budget Transfer and Budget Amendment Policies, was read. The changes would allow for better housekeeping practices in the accounting procedures of the General Fund. It was moved by Comm. Berglund, supported by Comm. Roberts and unanimously carried on a roll call vote, that the Committee of the Whole recommend to the County Board that they approve the changes in the County Policy Manual Section 206.1 - 206.2 and 207.1, to allow the County Administrator to make certain budget transfers within departments line items. It is understood that these changes have no effect, nor can any changes be made in the authorized staffing level except as approved by the County Board.

A recommendation from Bruce Rukkila, Finance Officer, regarding budget amendments to the 1985 Public Improvement Funds Capital Budget and the 1984 Public Improvement Funds Unaudited Financial Statement, was discussed. It was moved by Comm. Berglund, supported by Comm. DeFant and carried unanimously on a roll call vote that the Committee of the Whole recommend to the County Board that they approve the budget amendment and concur with the recommendation.

1. A 1985 budget amendment which transfers \$58,060.44, (the December 31, 1984 reserved fund balance for encumbrances), to 1985 and amends the 1985 capital budget for the same amount. The Finance/Personnel Committee at their last meeting reviewed and approved December 31, 1984 encumbrances for the County general fund. The year-end encumbrance procedure is also performed for the County Public Improvement Fund capital budget, and accordingly is recommended here. The \$58,060.44 encumbered amount is for completion of projects for the Courthouse key conversion project (\$629.75), and the Road Commission salt storage facility (\$57,430.69).
2. That balances remaining in the following completed capital project accounts at December 31, 1984, be transferred to or charged against the Public Improvement Fund unreserved fund balance.

a. Acocks Feasibility Study	\$ 3,012.65
b. Courthouse Landscaping	5,080.62
c. Health Department Data Processing	15,215.00
d. Annex Painting Project	30,000.00
e. Sheriff's Vehicle	(2,583.57)
f. Prosecutor's Dictation System	10.95
g. Road Commission Salt Storage Facility	<u>569.31</u>
TOTAL	\$51,304.96

3. That \$4,500.00 be added to the Courthouse key conversion project. This will cover costs, not currently funded, for key conversion for the Marquette County Service Center Building.

Examination of the detailed statement of expenditures - budget and actual of the Public Improvements Fund for the year ended December 31, 1984, reveals certain projects which have been funded but are incomplete. As a result, the remaining balances in the various line item projects are recommended to be carried forward from 1984 to 1985. These are included as part of the attached recommended budget amendment.

It is also recommended that the Annex heating improvements project, budgeted at \$30,000.00, be carried forward to 1985 and reclassified for use in resolving the problems in the old Courthouse with respect to maintaining an appropriate humidity level for the building. Discussions with John Cuth, Facilities Maintenance Supervisor, and Dennis Aloia, County Administrator, resulted in a joint concurrence that this money should be used in an attempt to resolve the humidity problems.

All data processing capital budget projects with encumbered balances at the end of 1984 have been recommended to be carried from 1984 to 1985 with no changes. This is done in anticipation of a forthcoming comprehensive data processing recommendation from the County Administrator. It is anticipated that a portion of the data processing capital budget monies will be recommended to be returned to the unreserved fund balance.

A memo and recommendation from Dennis Aloia, County Administrator, regarding the approval of a contract with Ameritech Telephone Systems for phone service at the Service Center, was read. This new system would result in a savings of \$1,400.00 per year.

Discussion was held in regard to lease/purchase of equipment over a five year period or the outright purchase of the equipment. John Cuth, Buildings & Maintenance Supervisor, was present to answer questions concerning the operation. It was moved by Comm. Berglund, supported by Comm. Roberts and carried unanimously on a roll call vote that the Committee of the Whole recommend to the County Board that they concur with the recommendation and accept the proposal from Ameritech Telephone Systems and the County Board Chair be authorized to execute the necessary contract documents.

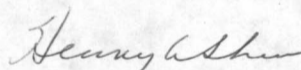
A communication was received from the Marquette County Planning Commission in answer to the County Board's request that they review the proposal from Marquette Township that Lot 789 Trowbridge Park Subdivision #7, now owned by the County, be transferred to Marquette Township to be used for public purposes. The Planning Commission's recommendation is to transfer the property to Marquette Township to be used for township public purpose, with a reverter clause a part of the transfer. Ron Koshorek, Economic Development Director, upon being asked, stated that to the best of his knowledge, the price to be charged for the lot was not discussed or made a part of the recommendation. Commissioners voiced opinions that varied from (1) a transfer with a reverter clause to (2) an outright sale for the fair market price. It was the County Board's desire to not set a precedent whereby another unit of government could use to obtain a piece of county owned property for their use without cost. It was moved by Comm. Roberts, supported by Comm. DeFant that the property be transferred for use of public with a reverter clause attached, the motion was later withdrawn. It was moved by Comm. DeFant, supported by Comm. Roberts and carried that the Committee of the Whole recommend to the County Board that they approve staff's efforts to transfer the land by sale at the appraised price.
Ayes: Comm. DeFant, Roberts and Valente.
Nays: Comm. Berglund.
Absent: Comm. Lowe.

A communication from the Marquette County Planning Commission regarding the request for qualifications/Zoning Ordinance Revision, was read. Replies have been received from several businesses that would be capable of handling the project. CUPPAD has offered to do the work at no direct cost to the County. It was the recommendation of the Planning Commission that CUPPAD's offer be accepted. Comm. Berglund felt it would be premature to negotiate for the service prior to townships deciding if they wished to be a part of the zoning revision or rezone as a group on their own. It was moved by Comm. DeFant, supported by Comm. Roberts and carried that the Committee of the Whole recommend to the County Board that they authorize the Planning Commission to negotiate terms of agreement with CUPPAD for this service and bring back this agreement to the County Board for possible approval.
Ayes: Comm. DeFant, Roberts and Valente.
Nays: Comm. Berglund.
Absent: Comm. Lowe.

Vice Chairperson Valente opened the meeting for public comment, none was forthcoming and the public comment section was closed.

There being no further business to come before the Committee of the Whole, the meeting was adjourned.

Respectfully submitted,



Henry A. Skewis
County Clerk

Marquette County Board of Commissioners
COMMITTEE OF THE WHOLE

Monday, March 11, 1985, 5:00 P.M.
Room 231, Courthouse Annex
Marquette, Michigan 49855

1. ROLL CALL.
2. APPROVAL OF THE MINUTES. (none)
3. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
5. Review of claims and accounts.
6. A communication from Bruce Rukkila, Finance Officer, regarding compliance with the Single Audit Act of 1984 (informational item).
7. Recommendation from Bruce Rukkila, Finance Officer, regarding the purchase and awarding of bid for a new freezer for the county jail.
8. Recommendation from Bruce Rukkila, Finance Officer, regarding a budget amendment to the Capital Outlay Account of the 96th District Court budget.
9. A recommendation from Bruce Rukkila, Finance Officer, regarding a budget amendment to General Fund Economic Development Appropriations.
10. A memo from Bruce Rukkila, Finance Officer, regarding recommended changes to County Board Budget Transfer and Budget Amendment Policies.
11. A recommendation from Bruce Rukkila, Finance Officer, regarding the 1985 Public Improvement Fund Unaudited Financial Statement and the 1985 Public Improvement Fund Capital Budget-recommended budget amendment.
12. A memo and recommendation from Dennis Aloia, County Administrator, regarding an Agreement with Ameritech Telephone Systems to update telephone service at the Service Center.
13. A memo from the Marquette County Planning Commission and recommendation regarding the disposal of Lot 789 Trowbridge Park Subdivision #7.
14. A memo and recommendation from the Marquette County Planning Commission regarding Request for Qualifications/Zoning Ordinance Revision.
- 15.
- 16.
- 17.
- 18.
19. PUBLIC COMMENT.
20. ANNOUNCEMENTS.
21. ADJOURNMENT.