

September 25, 1975

A regular meeting of the County Lands and Buildings Committee was duly called and held on Thursday, September 25, 1975, at 9 a.m. at the Courthouse.

Present: Commissioners Anderson, Doucette, Leadbetter, May, Racine and Trapp.
Absent: None.

The meeting was called to order by Chairperson May.

Mr. Meyers, Mr. Oatley, Mr. Tassen, and Mr. Morrison joined the meeting for the Youth Home Progress Meeting. Mr. Meyers mentioned the following points: 1) the sewer and water line is now connected; 2) the windows arrived and are installed; 3) the sheet rock is 90% installed and will be completed when the bathroom fixtures are in place; 4) the exterior doors are being hung this week; 5) the contractor will be grading the land around the building; it will be the County's responsibility to have sod or seed placed next spring. The Forestry Commission may help in this regard.

A keying schedule for the building is necessary. The schedule as presently set up calls for quite a number of keys. Mr. Meyers will check with Judge DeFant to work out the keying schedule.

The Committee then discussed the cabinets in the kitchen area. These cabinets need to be changed to accommodate the range, refrigerator and freezer. The range should be a 5-foot commercial unit. After reviewing color schedules it was moved by Commissioner Leadbetter, supported by Commissioner Trapp and unanimously adopted that oak antique gold with antique brass hardwood be used for the kitchen cabinets.

The Committee then discussed the furniture grant. Some items requested on the grant are not necessary, as the grant was made before the plans for the building were completed. In reviewing the furniture requested, it was noted that some changes to the building may be necessary. The plans presently call for windows in the office and crafts room which look into the living room area. There are also windows on either side of the fireplace. These windows could be removed and replaced with some type of wallboard or paneling. A second change would be the addition of two low linen cabinets in the living room area. A third change would be to eliminate the cabinets in the arts and crafts room and change to a counter. A fourth change discussed was the enlarging of the pass-through area between the dining room and kitchen with the addition of a sliding door. It was felt that a sliding door is not necessary and the pass-through area is of adequate size. After discussion it was moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that the side windows in the office, arts and crafts room, and both sides of the fireplace be deleted, the cabinet in the arts and crafts room be changed to a work counter, and that two low cabinets be added in the living room. Mr. Meyers and the Youth Home contractors then left the meeting.

It was mentioned that Juvenile Division Director Platt has submitted a sub-grant proposal to change the type of furniture required. The furnishings have been placed in four different categories: furniture, office equipment, kitchen equipment, and linens. Folders are being prepared which will include general bidding information, floor plans of the various rooms, a list of specific items to be included in each room, and color samples. During discussion it was felt that the size and type of furniture should be definitely spelled out for the bidders. Bidders should also include with the bid any guarantee they have on treated material. It was generally agreed that the County proceed with the bidding for furnishing the facility.

The Committee then reviewed the bills submitted for the Youth Home Construction Project. The bills were as follows: LaBonte and Oatley - \$22,784.04; Levine Bros. Plumbing - \$1,665.00; Rogers Electric - \$10,579.86; and Walter J. Meyers - \$518.43. These bills have been approved by the architect. Moved by Commissioner Anderson, supported by Commissioner Leadbetter and unanimously adopted that the bills be approved and ordered paid.

The Committee then reviewed the applications submitted for architectural services in renovating the Courthouse. Applications were submitted by: Mr. John V. Defenderfer - Kingsford; Atlas Industries, Inc. - Wabash, Indiana; Surplice Associates - Green Bay, Wisconsin; William B. Morris - Cleveland, Ohio; Graheck, Bell, Kline and Brown - Traverse City; Skidmore, Owings and Merrill - Chicago; and Samborne, Stekete, Otis and Evans - Flint, Michigan. There was no letter submitted, but Daverman Associates has expressed an interest. After reviewing the applications submitted it was moved by Commissioner Anderson, supported by Commissioner Trapp and unanimously adopted that Surplice Associates, William B. Morris, Graheck, Bell, Kline and Brown, Skidmore, Owings and Merrill, and

Samborne, Steketee, Otis and Evans, and Daverman Associates be invited for an interview with this Committee, the interviews to be held on October 20, 1975, starting at 1 p.m. In the invitation for interview the Controller was directed to point out that the County is looking for planned improvements which would be over a period of time, and also that the County wishes to maintain the integrity of the building.

Mr. Tulos and Mr. Brady representing Daverman Associates, and Mr. Aldegarie and Mr. Berg from Caspian Construction Company joined the meeting for the Jail Construction Progress Meeting. Mr. Brady first reported that the sewer system in the Jail is plugged. The Sheriff has called a local plumber twice since occupying the building to have the sewer system cleaned out. The blockage appears to be located somewhere in the southern end of the building. Terrazo grindings and miscellaneous construction debris was found in the system when it was last cleaned out. A section of sewer pipe in the basement area will be removed and inspected. This section will be removed on Thursday, October 2nd, so that Mr. Brady can be present when it is done. Modern Plumbing and Heating Company will be informed so that they can have representatives on the job site on that day.

Mr. Brady reported that he had received the costs for changes discussed at the last meeting. The magnetic door switch for the mechanical room will cost \$310.60. To relocate the speakers in the recreation area would cost \$210.38. To install pull chains on lights in the cells would cost \$1,980.16. With the cost involved in adding pull chains it was felt the County could purchase the necessary equipment and do the installing. After discussion it was moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that this Committee accept the first two proposals and reject the third.

The Committee then discussed the front entry to the Jail. Presently, there are no pull handles on the outside of the doors. T.C. Esser Company has said that the handles will arrive on October 26, 1975. Caspian Construction Company will install temporary handles for these doors.

Mr. Brady mentioned that there is painting and finishing work yet to be done in the lobby, visitors' area, and main entrance. This should be done as soon as possible, as this is the main area that the public sees.

It was mentioned that the gate in the first floor corridor cannot be locked. There are some other doors within the Jail which do not close and lock properly. These doors are being held open improperly. A floor wedge of some sort should be used if doors are to remain open. The lock on the door to the capious room is reversed. It locks from the inside and should lock from the outside. A new door with proper locking arrangement is on order.

Mr. Brady mentioned that the outside wall should be cleaned. He also mentioned that the overhead door to the garage should be worked on. The factory representative should be here to set the timing.

The next meeting of this Committee was set for October 23, 1975. On the 22nd Daverman Associates will have their electrical and mechanical people here to review the building. The Jail Construction Contractors then left the meeting.

After lunch Mr. Tulos and Mr. Brady from Daverman, Mr. Shaw from Tom Shaw, Inc., Mr. Malmgren representing Marquette Electrical and Mr. Bourrie from Bourrie P & H joined the meeting for the Courthouse Annex Construction Progress Meeting. Mr. Brady noted that Northern Michigan Soils and Materials Testing has found some areas on the construction site which have bad soil. These areas will require extra excavation for the footings. Shaw has submitted a billing to cover the cost of additional excavating already done. Mr. Brady will hold this bill until any others are received and will make one change order for the total.

Mr. Shaw mentioned that there may be a delay in pouring the light weight concrete for the floors. He has contacted local suppliers who say that they can deliver the light weight concrete but not until next spring. He will be ready for the concrete sometime in late January or February. If delivery is not made, this could cause about a two-month delay. Regular concrete could be used but would have to be about 1" thicker (5" vs. 4"). This would affect the steel beams. The light weight concrete has a higher fire protection rating. Another possibility would be to use 4½" of regular concrete and fireproof the bottom of the decking. Mr. Shaw is working with a supplier in the area who may be able to supply the light weight concrete when needed. He will keep this Committee informed.

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Mr. Shaw mentioned that a representative from the elevator company should be here in approximately two weeks. A notice will be sent by Daverman so that a representative is on the site.

Mr. Brady turned over to the Committee some information he had received on convex mirrors for the Jail. These mirrors could either be plexiglass or tempered glass. Mr. Brady suggested that the County purchase plexiglass mirrors.

Mr. Brady turned over to the County the keying schedule for the Annex. This should be reviewed by the Maintenance Department. The general contractor has requested a list of the names for the offices and how they are to be organized for use in ordering the building directories. The letter requested the list as soon as possible but during discussion it was felt that, if the list was submitted in May or June of next year, there would be plenty of time to order the directories.

Current construction bills were submitted as follows: Tom Shaw, Inc. - \$275,220.90; and Bourrie P & H - \$4,730.03. The request as submitted by Shaw included figures for the steel and erection of the steel. If proper insurance forms are sent to Daverman, the cost of the steel will be paid but the cost for erection will be deleted at this time. After discussion it was moved by Commissioner Anderson, supported by Commissioner Trapp and unanimously adopted that the bills be approved and ordered paid subject to proper certification by Daverman Associates.

Mr. Shaw mentioned that he is using the services of the Michigan Employment Security Commission when hiring employees for the job. The MESCC is screening applicants. The applicants are told that they will be working for an open shop employer. When an opening occurs, MESCC sends applicants over for interview. Whether or not the applicant is a union card carrier is not known nor asked during the interview. Any prospective employees who show up on the job site are referred to MESCC.

The Committee then briefly discussed the matter of the building permit for the Annex. A temporary footings and foundations permit has been issued by the City. In a communication recently received from the City Housing Inspector it notes that the cost for the building permit will be \$809. The fee is to be paid when the permanent building permit is issued. In order to progress beyond the point of footings and foundations, it will be necessary to secure either an extension of the temporary permit or the permanent building permit. The matter of the building permit will be discussed further.

The next meeting of this Committee will be held on October 23, 1975. The Annex Construction Project Contractors then left the meeting.

The Committee then discussed the parking problem which exists. The City has stated that before a building permit can be issued additional parking is needed. The revised figure for the number of spaces needed is 65. Of this number, the 9 spaces to be included on the north side of the Annex can be subtracted. This leaves the County with the need for 56 additional parking spaces. Many suggestions have been made on ways to increase the parking: 1) purchase or lease additional land in the area of the present Courthouse parking lot; 2) possible purchase of the Jensen Hotel and adjoining land; 3) possible abandonment of Spring Street between Third and Fifth Streets; 4) possibly widen Third Street or use part of the Courthouse lawn area for angle parking.

The Controller's Office reported that they had checked with Mr. Clark. He would be willing to lease or sell additional property to the County. This additional property would not include the garage being used by Mrs. Clark.

The Jensen Hotel is not for sale. Therefore, the additional land behind the hotel would not be suitable.

The suggestion of abandoning Spring Street would probably not be considered by the City. There may be a law or ordinance which says that any street which ends at the lake cannot be abandoned.

Using a portion of the Courthouse lawn area for parking could be done although further study is needed.

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After further discussion it was moved by Commissioner Racine, supported by Commissioner Trapp and unanimously adopted that the Controller's Office check further into the possibility of using the Clark Land and having a scale drawing prepared of the Third Street and Baraga Avenue portion of the County block with the help of the County Road Commission.

County Planner Lyn Johnson then joined the meeting to discuss the Recreational Area and Open Space Act. He mentioned that before the County can become eligible for any recreational funding a County Recreational Plan must be made. If the Planning Commission were to undertake the project of creating a Recreation Plan, it would take about 9 months to complete. When done, it would have maps showing possible recreation areas within the County. It may not be necessary, but the Act mentions that a recreation commission should be established. This commission would have 10 members and would include the Chairman of the Road Commission, the Drain Commissioner, and three or less County Commissioners.

In discussing funding for recreation projects it was mentioned that, if Resource Conservation and Development Funding is used, it is very slow in arriving. It is generally two years and more between application and receipt of the funds. The DNR has mentioned that they would like to see a Recreation Commission and a Recreation Plan. A Recreation Plan should be completed and, if possible, various sites selected should be prioritized. During discussion it was felt that there should be no changes in the set-up of present County commissions. The Recreation Plan should be completed, and at that point see what further action should be taken.

With the information presented having been originally requested by the Board, it was moved by Commissioner Leadbetter, supported by Commissioner Racine and unanimously adopted that the report of the Planner be presented to the Board and this Committee recommend that the County Planner prepare the Recreation Plan for submittal to the Board at a later date.

The Committee then discussed a communication from the Department of Treasury regarding the allowing of counties to purchase land and equipment on the Installment Plan. It was felt that this information may be useful in the future, and the communication was placed on file with the Committee for future reference.

The Committee then reviewed a bill for a vacuum cleaner for the Jail. The old Jail had no carpeting and therefore did not need a vacuum cleaner. When the County occupied the new Jail it was felt that one was needed. After reviewing the types of cleaners available, it was felt that a Kirby upright, commercial-type cleaner with a lifetime guarantee would be the best machine to buy. A Kirby has been delivered to the Jail and the bill in the amount of \$290 received. With this being new equipment for the Jail it should be a proper payment from the Jail Construction Fund. After discussion it was moved by Commissioner Anderson, supported by Commissioner Leadbetter and unanimously adopted that the bill be approved and ordered paid out of the Jail Construction Fund.

The Committee then discussed the verbal request of the County Treasurer to have directories placed at both ends of the main hall. It seems that every other person who enters the building uses the Treasurer's Office as an information desk. To alleviate the problem, a directory should be placed at the top of the entryway. The directories presently on the first floor are located at the middle of the building in inconspicuous locations. After discussion it was moved by Commissioner Racine, supported by Commissioner Doucette and unanimously adopted that this Committee recommend to the Board that two portable directories be purchased for the first floor of the Courthouse and the Courthouse Budget be amended accordingly.

For the Committee's information, the Controller presented rough figures on the current standing of funds which the Committee deals with:

COURTHOUSE ANNEX

Present Balance	1,707,966.26
Add: Rev. Sharing	<u>300,000.00</u>
	2,007,966.26
Less: Contracts	<u>1,990,858.90</u>
	17,107.36
Add: Int. Earnings	unknown
Less: Architect, Furn. & additional cost	unknown

COUNTY JAIL

Present Balance	408,872.70
Less: Contracts	<u>209,902.70</u>
	198,970.00
Less: Furnishings	15,000.00
Less: Architect on Furn.	<u>1,200.00</u>
	182,770.00

REVENUE SHARING

Present Balance	1,261,859.30
To Annex Const.	<u>300,000.00</u>
	961,859.30

DETENTION FACILITY

Present Balance	(88,207.08)
Contract Balances	<u>98,819.59</u>
	(187,026.67)
Grant will pay	<u>172,500.00</u>
	(14,526.67)
Architect	15,000.00
Sewer	<u>22,000.00</u>
	(51,526.67)

There being no further business, the meeting adjourned.

Gary R. Goden
Secretary

October 20, 1975

A special meeting of the County Lands and Buildings Committee was duly called and held on Monday, October 20, 1975, at 1 p.m. at the Courthouse.

Present: Commissioners Anderson, Leadbetter, May and Trapp.
Absent: Commissioners Doucette and Racine.

The meeting was called to order by Chairperson May.

The meeting was called for the purpose of interviewing architects to review and make recommendations on renovations to the existing Courthouse. All companies represented were told that the Committee's objective is to have a master plan prepared which would allow the County to proceed with renovation of the building over a period of time.

The first representative was Mr. Gordon Lewis of Samborne, Steketee, Otis and Evans, with offices in Flint, Michigan. Samborne is a large organization with a total staff of approximately 280 people. There are 25 located in the Flint office. They are a totally in-house organization and have a background in historical restoration and renovation. Mr. Lewis feels that his company could prepare a report for the Committee. The report would take about 200-400 hours to complete and would cost approximately \$20 per hour.

Next interviewed was Mr. Bell, Mr. Matheson and Mr. Stowe of Graheck, Bell, Kline and Brown, with offices in Traverse City and Marquette. This firm is the largest in northern Michigan, with a total staff of 17. Of this total, two are located in Marquette. They are presently working on many projects in the Upper Peninsula. They would work on an hourly basis, although no cost per hour was given.

The third interviewed was Mr. Lincoln Poley representing William B. Morris Company of Cleveland, Ohio. Mr. Poley is the single representative from this company working in the Marquette Area. Total company staff is 5 people. He is a member of the Architectural Heritage Committee of Marquette, which is trying to get State registry for the Courthouse. Their company would use consultants for some of their services. They have worked on the remodeling of three or four buildings. They would prefer an hourly rate with a "not-to-exceed" amount. Mr. Poley will get further information on his company's work by way of literature and pictures for Thursday's meeting of this Committee.

Mr. Dan Schenkelberg, representing Surplice Associates, based in Green Bay, then joined the meeting. The company has been in existence for 34 years and has a total staff of 13. They have worked in the historical renovation area. A master plan for the County to follow would be developed and the cost would be charged on an hourly basis. (\$30 per hour).

Mr. Dick Wiggins representing Daverman Associates of Grand Rapids then joined the meeting. Daverman Associates is the oldest Michigan-based architectural firm, being in existence for 70 years. They generally offer total in-house services, although if they work with the County on the Courthouse project, they would have a consulting firm of specialists in the area of restoration. An energy conservation analysis would be included as part of the plan. They would work on an hourly basis with a maximum cost of \$8,000 to \$10,000. They feel it would take approximately two months to complete the plan.

There was no representative from Skidmore, Owings and Merrill. The Committee briefly discussed the companies represented. It was felt there should be time for the members to review all of the information presented. A decision will be made at the October 23rd meeting of this Committee.

The Committee then discussed the possibility of moving the Prosecutor's Office into the Sheriff's residence portion of the Jail and the Friend of the Court's Office in with the Misdemeanant Probation Offices. It was felt there is no reason why the Friend of the Court could not be housed with Misdemeanant Probation. There is a completely separate office that could be partitioned for use by the Friend of the Court and his secretary. The cost of changing the Sheriff's residence into office space would be about \$1,000. This cost would include light fixtures, the addition of three doors, necessary partitions, and moving costs. After discussion it was moved by Commissioner Anderson, supported by Commissioner Trapp and unanimously adopted that the Prosecutor's Office be moved into the Sheriff's residence, the Friend of the Court's Office be moved in with the Misdemeanant Probation Offices, and work necessary for occupation be completed as soon as possible.

There being no further business, the meeting adjourned.

Sam B. Anderson

October 23, 1975

A regular meeting of the County Lands and Buildings Committee was duly called and held on Thursday, October 23, 1975, at 10 a.m. at the Courthouse.

Present: Commissioners Anderson, Doucette, Leadbetter, May and Racine.
Absent: Commissioner Trapp.

The meeting was called to order by Chairperson May.

The Committee first reviewed the architectural firms interviewed for the renovation of the existing Courthouse. The three firms mainly considered were Daverman Associates, Graheck, Bell, Kline and Brown, and Surplice Associates. Of these three, it was generally felt that Daverman Associates would best be able to do the job. Daverman has the necessary staff and are generally familiar with the County's needs. The consultant firm that Daverman plans to use to help them in the study is very experienced in historical renovation and restoration. Daverman's quoted cost of a maximum \$8,000 to \$10,000 included all costs to be incurred. The study, to be complete, would probably not be done for anything less. The Committee could authorize the study to be done up to the \$3,000 appropriated for the purpose, then review the findings and see about how much it would take to complete. After considerable discussion it was moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that the Committee hire Daverman Associates to do the renovation study on the existing Courthouse.

Mr. Brady from Daverman Associates, Mr. Hoffman from V & M Electric, Mr. Aldegarie from Caspian Construction Company, and Mr. Hultman from Modern Plumbing joined the meeting for the Jail Construction Progress Meeting. Change orders previously approved by the Committee were submitted for signature. The change orders were for the addition of a defuser in the holding cell and a condensate line in the air-handling unit. This change totaled \$690.70. The second change order signed was for the additions of an electric door switch monitor in the mechanical room and changing of the speakers in the recreation room. This change order totaled \$520.98.

Mr. Brady reported that Daverman's mechanical and electrical men have reviewed the Jail and prepared a listing of items to be corrected. Some members of this Committee reviewed the Jail on October 22nd and found other items to be corrected. These items were reviewed with the contractors. It was emphasized that everything in the Jail must be completed by December 1, 1975. If work does not progress satisfactorily, the only recourse is notification of the contractors' bonding companies. A meeting was scheduled for December 4, 1975, at 1:30 p.m. for final review.

Mr. Brady reported that a payment request had been submitted by V & M Electric company. The request was for final payment on the electrical contract. This will not be approved by Daverman, as before payment can be made, he needs all of the closing documents and operating and maintenance instructions for equipment. These documents should be turned in to Daverman so that final payment can be approved at the December 4th meeting. The Jail Construction representatives then left the meeting.

The Committee then briefly reviewed a communication from the City of Marquette. The communication concerns a broken water line on the Annex Construction Site. The line was on County property and was not indicated on either the city plats or the contractor's plats. The City is asking for restitution for costs involved in repairing the pipe. It was felt that this communication should be reviewed and discussed with the architect.

Mr. Buchama from Daverman Associates joined the meeting to review the Jail furnishings. The equipment was reviewed on a room-by-room basis. During review the purchase of a duplicator and fingerprint table were deleted. Added to the listing as an alternate were lockers, a table and chairs for establishment of a squad room in the basement. The total cost of furnishing was estimated to be approximately \$30,000; this is using top-line equipment, with bids being taken on unit pricing. In this way, when bids are received, some items can be deleted if so desired. After discussion it was moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that Daverman Associates proceed with the bidding for the Jail furnishings.

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The Committee then discussed a date for the bid opening for the equipment. With a two- to three-week period for bidders to submit their bids, the opening was scheduled for 10 a.m. on November 20, 1975.

After a break for lunch the meeting reconvened with the Courthouse Annex Construction Progress meeting. Representatives present were: Mr. Brady from Daverman Associates, Mr. Shaw from Tom Shaw, Inc., Mr. Bourrie from Bourrie P & H, and Mr. Malmgren from Marquette Electrical Services. At the last meeting of the Committee there was discussion on the problem of lightweight concrete. A contractor working at NMU has been located who will supply at least one deck to be done this fall.

Mr. Shaw mentioned that the steel will start arriving on November 3, 1975. Soil problems previously discussed have now all been taken care of. A change order will be submitted to cover the additional costs involved.

A change order to add more air ducts and fire dampers for the elevator was discussed. This change totals \$515.20. It was felt that this change was necessary, and after discussion it was moved by Commissioner Anderson, supported by Commissioner Doucette and unanimously adopted that the change order be approved.

The Committee then reviewed a bulletin submitted which was to change the width of the door on the elevator equipment room from 3 feet to 3 feet 4 inches. This change would cost \$44. This bulletin also had \$1,190 to change the directories in the existing Courthouse. It was felt that there had been no previous discussion on the directories in the existing building and, therefore, after discussion it was moved by Commissioner Racine, supported by Commissioner Anderson, and unanimously adopted that the Committee allow the change in the door at a total cost of \$44.

The Committee reviewed a change order submitted to allow copper roofing instead of turned metal in two roof areas on the Annex. This change would cost \$389. After discussion it was moved by Commissioner Anderson, supported by Commissioner Doucette and unanimously adopted that the change order be approved.

During the next 30 days the footings will be completed and foundations, walls and part of the flooring will be poured. Steel erection will also be started. The mechanical and electrical contractors will do what they can to keep up with the general contractor. It was noted that construction is now very close to being on schedule.

Pay requests were then submitted as follows: Tom Shaw, Inc. - \$60,300.00; and Bourrie P & H - \$13,683.03. Moved by Commissioner Anderson, supported by Commissioner Doucette and unanimously adopted that bills be approved and ordered paid subject to proper certification by Daverman Associates.

The Committee then discussed a problem with the top soil placed for the Jail. The Jail contracts originally called for landscaping. This has since been deleted and added to the Annex project. Caspian Construction Company has placed top soil which was to be seeded. The Annex contract calls for sod. The question arises as to who is responsible for reducing the top soil to grade for placing of the sod. Mr. Brady will check into the problem to see what can be done.

Mr. Shaw mentioned that there are mortar spots on the Jail wall. These should be cleaned up, as he does not wish to be held responsible at some point in the future. The Committee mentioned that Mr. Shaw should prepare a list of any problems he has connected with the Jail for submittal to this Committee, so that they can be on record. The representatives of the Annex Construction Project then left the meeting.

The Committee then reviewed a bill submitted by Daverman Associates. The bill is for architectural services on both the Jail and Annex. This bill should be reviewed by the Controller so that both funds can be charged the proper amount. Moved by Commissioner Leadbetter, supported by Commissioner Doucette and unanimously adopted that the bill for Daverman Associates be approved and ordered paid after it has been altered to allow payment from both the Jail and Annex Construction Funds.

Architect Meyers, Mr. Morrison from Levine Brothers, Mr. Tassen from Rogers Electric, and the representative from LaBonte and Oatley joined the meeting for the Youth Home Progress meeting. Mr. Meyers reported that work is progressing very well. The roof, stucco and sheet rock work is all completed. They are presently grading the area in preparation for the placing of black-top, and the patio-area concrete is about ready to be poured.

The Committee then discussed the matter of a stove for the Facility. The grant received for furnishings calls for a 5-foot commercial-type stove to be purchased. It was generally felt that the stove removed from the old Jail before demolition is in good shape and could be used. In connection with the stove, a range hood is needed. It may be necessary to have the range hood custom made for the Facility. After discussion it was moved by Commissioner Leadbetter, supported by Commissioner Doucette and unanimously adopted that Rogers Electric Company be requested to get a price on a stainless steel hood to fit the stove, with an alternate cost for a dry chemical fire extinguishing system.

It was mentioned that the architect and contractors are looking toward a December 1st completion date for the building, with occupancy of the building expected to be around January 1st.

Pay requests were received as follows: LaBonte and Oatley - \$13,318.65; Levine Brothers - \$1,575.00; Rogers Electric - \$4,731.14. Noting that the bills had been approved by the architect, it was moved by Commissioner Doucette, supported by Commissioner Leadbetter and unanimously adopted that the bills be approved and ordered paid. The representatives of the Youth Home Construction Project then left the meeting.

The Committee then reviewed a bill submitted by Walter Meyers for architectural services on the Youth Home. This bill totals \$290.45. Moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that this bills be approved and ordered paid.

The next meeting of this Committee will be on November 20, 1975, at 10:00 a.m.

There being no further business, the meeting adjourned.

Gary R. Gaden
Secretary

A regular meeting of the County Lands and Buildings Committee was duly called and held on Thursday, November 20, 1975, at 10:00 a.m. at the Courthouse.

Present: Commissioners Anderson, Leadbetter, May, Racine and Trapp.

Absent: Commissioner Doucette.

The meeting was called to order by Chairperson May.

County Clerk Skewis joined the meeting for the bid opening for furniture and fixtures for the Jail. Daverman Associates' architects for the furnishings were unable to be at the meeting because of inclement weather. The bids which had been received by Daverman were read by Mr. Tulos to Commissioner Leadbetter over the phone.

The bid form called for separate bids to be received on six different sections of equipment: Section A - Administration; Section CA - Cabinets; Section CD - Chairs and Tables; Section D - Draperies; Section M - Miscellaneous; Section T - Typewriters. Bids received from the County Clerk were:

1. Ritter and Westveer Draperies - Grand Rapids, Michigan.
Bid on Section D - \$2,100.00
5% bid bond enclosed.
2. Edwin Raphael Company - Holland, Michigan.
Bid on Section D.- \$1,876.60.
5% bid bond enclosed.
3. Northern Stationers - Marquette, Michigan.
Bid on Section A - \$10,337.50.
(Item A33 not bid.)

Bid on Section CD - \$2,454.10.
(Item CD4 not bid.)

Bid on Section M - \$1,274.80.
(No bid on M8, 9, 10, 15, 16, 18, 19, 20, 21, 23.)
5% bid bond enclosed.
4. International Business Machines - Green Bay, Wisconsin.
Bid on Section T - \$3,447.00
No bid bond enclosed.
5. McFadden Corporation - Lansing, Michigan.
Bid on Section A - \$10,101.50
(No bid on A9,10, 16, 17, 18, 19, 20, 26, 27, 33)

Bid on Section CA - \$3,916.00.
(No bid on CA 6 and 7).

Bid on Section CD - \$1,195.45.
(No bid on CD 3 and 4).

Bid on Section M - \$947.00.
(no bid on M1,2,3,4,5,6,8,9,10,11,12,13,14,15,16,19,20,21,22,23).
5% bid bond enclosed.
6. Altmann Typewriter and Adding Machine Service - Marquette, Michigan.
Bid on Section T - \$2,829.00
Alternate Bid - \$2,399.00
Check in amount of 5% of bid enclosed.
7. U. P. Office Supply Company - Marquette, Michigan.
Bid on Section A - \$14,709.37

Bid on Section CA - \$4,295.34

Bid on Section CD - \$1,820.15

Bid on Section M - \$3,468.50
(No bid on M8, 9, 10).

5% bid bond enclosed.

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Bids received over the phone from Daverman Associates (it is not known if the bids are complete):

1. Normal Wood Products - Midland, Michigan
Bid on Section A - \$14,117.30
Bid on Section CA - \$3,988.00
5% bid bond enclosed.
2. Fashion Quarter - Maple City, Michigan
Bid on Section D - \$2,290.00.
Certified 5% check enclosed.
3. Northern Office Supply - Petoskey, Michigan.
Bid on Section A - \$15,073.13
Bid on Section CD - \$1,358.89
Bid on Section M - \$ 4,474.75
Bid on Section T - \$ 3,213.00
5% bid bond enclosed.

During discussion of the bids received it was felt that they should all be reviewed by the architect. In reviewing the balance of the Jail Construction Fund after all construction payments are made, there should be remaining about \$145,000. With this amount remaining, it will be possible to go with the total cost of the low bids. Daverman Associates will be here the afternoon of December 4, 1975. After discussion it was moved by Commissioner Trapp, supported by Commissioner Leadbetter and unanimously adopted that all bids received by the Clerk be accepted and forwarded to Daverman Associates for their review and recommendation, to be made to the Committee on December 4, 1975. The architects should also review and make a recommendation on whether or not the County can accept the bids made over the phone. All bonds and certified checks, together with the bids, were placed with the Controller for forwarding to Daverman Associates. Mr. Skewis then left the meeting.

The Committee then reviewed a communication from City Planner Gruber. The communication points out that it is the City's decision not to issue a building permit for the Courthouse Annex. The decision can be reversed, as the City wishes to encourage a solution to the parking problem. During discussion it was mentioned that the solution to the problem will not be immediately found. Estimates are presently being sought for the possible construction of a two-level lot on the present parking location and also for possible use of a portion of the lawn along Baraga and/or Third Streets. It may be necessary to hire an engineering firm to prepare a more exacting estimate on the two-level lot, as the County Road Commission is not expert in the parking lot construction field. The Controller was directed to contact the Road Commission for their estimate on the cost and also to contact an engineering firm for their estimate of costs and man-hours involved in doing a study of the parking problem.

The Committee then briefly reviewed a communication from LaBonte and Oatley Builders to Juvenile Division Director Platt. The communication states that to make all of the corrections to the existing Juvenile Home required by the Department of Social Services would cost about \$5,000. Some minor changes toward complying have been done at a total cost of about \$50. This should be sufficient to allow the Home to operate until the new one can be occupied.

The Committee then discussed the furnishings for the new Youth Home. Bids will be opened for this equipment on December 8th at 4 p.m. It was hoped that this equipment could have been bid sooner, but a sub-grant adjustment was made and this took a long time in processing.

The equipment to be purchased by the County for the Youth Home, which was not covered under the grant, was then discussed. Mr. Bob Weyand with the Office of Jail Services in Lansing met with Mr. and Mrs. Merckx, Ms. Platt, Commissioner May, and the Controller to review a long list of kitchen equipment. During this review many items were deleted as not being necessary. Mr. Weyand then had a tentative quotation made on the list which totaled \$605.00.

The Committee also reviewed a listing of equipment needs for other than kitchen equipment, which was also not included in the grant. This listing was previously reviewed and had about \$1,100 worth of items removed. This listing was further reduced by the Committee, and now totals about \$1,700. (Listings of the equipment to be purchased are attached hereto and made a part of these minutes.) Moved by Commissioner Leadbetter, supported by Commissioner Anderson and unani-

mously adopted that this Committee recommend that the Board appropriate a sum of money not to exceed \$2,300 for the items as finally listed by the Committee for kitchen and other equipment for the Marquette County Youth Home.

The Committee then reviewed some possible changes to the floor plan for the Annex. Previous discussions with the Probate Judge showed the need for a vault. In reviewing the matter with the Probate Register it was felt that no changes are needed, as the Probate Court staff, with the exception of herself, would be moving to the Annex. Case records and files needed by the Judge for that day's hearings could be brought over in the morning. The Probate Register would remain in the existing Courthouse to work with the records in the vault.

The Committee also reviewed the request of the Controller's Office for some possible floor plan changes. When the new building is occupied, an accounting division will be established. The present plans call for individual offices for each of the account clerks. The suggestion was made to change the large Tax Equalization machine room into a room for the account clerks. The room as originally planned was for use with the Addressograph machine and related equipment. With the switch to computer tax roll preparation, this will no longer be required. At the same time, it was suggested that the Controller's and his assistant's offices be enlarged somewhat. After discussion it was moved by Commissioner Leadbetter, supported by Commissioner Trapp and unanimously adopted that the Controller send a sketch of the proposed changes to Daverman Associates with the reasons for change for Daverman's review on possible costs and to see if the changes can be made.

The Committee briefly discussed the furniture and equipment needs for the Commissioners' Room in the Annex. It was felt that Mr. Bukema should be able to come up with various ideas and suggestions for the layout of the room. He will be asked to submit his ideas and suggestions along with catalogs and brochures for the December meeting of this Committee.

After a break for lunch, the Committee reconvened at 1:30 p.m. with the Annex Construction Progress meeting. Joining the Committee for this meeting were Mr. Tom Shaw from Tom Shaw, Inc., Mr. Bourrie from Bourrie P & H, Mr. Malmgren from Marquette Electric, and Mr. Peterson from Daverman Associates. The Chairperson signed two change orders which were previously approved by the Committee. One was to change an area of the roof from turn metal to copper, and the other to change the width of a door.

The Committee then held further discussion on a change order submitted at the last meeting for directories to be added to the existing Courthouse. This change will be re-submitted by the contractor.

Mr. Shaw mentioned that he needs a wall tile color selection for the bathrooms in the building. It was mentioned that the Committee has previously reviewed and selected all colors for the building. Mr. Shaw should be able to obtain this information from Daverman Associates.

Mr. Shaw noted that the elevator people worked on the elevator pit. The pit is now full of water and debris which the elevator contractor said he had cleaned out. Also, in the process of preparing it, dirt and debris was deposited on the newly-poured wall.

Mr. Shaw noted that they are now about four weeks ahead of schedule, with the steel being placed now. The steel decking will be arriving the first week in December and the mechanical contractor's air-handling unit arriving about December 1st. He does have a commitment for the lightweight concrete and feels that at this point the first deck will probably be poured before the basement. A trial mix of the concrete has been submitted for approval.

The Committee and contractors then briefly discussed a city requirement to supply \$3,000 bonds. It appears that the bond is necessary because either the sidewalk or the street is being blocked. Bonding may be necessary to require that the sidewalk and streets be returned to their original condition.

November 20, 1975

The Committee discussed with Mr. Shaw a problem that has arisen in the amount of noise being created by the guard dogs. The dogs are presently located directly below the County Treasurer's Office. When they are barking it is very hard for the employees to concentrate on what they are doing. Mr. Shaw mentioned that it may be possible to relocate the dogs on another section of the site closer to the Jail.

The contractors mentioned that with the limited size of the construction site it may be necessary to use the portion of Spring Street not enclosed within the fencing as a storage area.

The Committee then discussed with the contractors the need to submit payroll information. The request has been received and it was felt the contractors should be requested to submit this information. The contractors see no problem in this area and will start submitting the information, using a standard government form showing the monthly pay with the weekly draws. It was noted that this will create a lot of additional paper work, but the contractors will comply with the request.

Pay requests for the month were: Tom Shaw, Inc. - \$72,324.00; and Bourrie P & H - \$14,564.44. Moved by Commissioner Trapp, supported by Commissioner Anderson and unanimously adopted that the bills be approved and ordered paid, subject to proper certification by Daverman Associates. The contractors then left the meeting.

Architect Meyers, Mr. Oatley from LaBonte and Oatley, and Mr. Morrison from Levine Brothers joined the meeting for the Youth Home Construction Progress Meeting. Mr. Meyers mentioned that December 7th or shortly thereafter the building should be completed.

A question has come up with the laying of the blacktop around the building. Due to some problems incurred, they will not be able to place it this fall. The suggestion was made that the County wait until after the landscaping is completed before placing blacktop. A credit can be issued for the cost of the blacktop, which is \$3,554. After discussion it was moved by Commissioner Anderson, supported by Commissioner Trapp and unanimously adopted that the Committee allow a credit to be taken for the blacktopping portion of the general contract.

The Committee discussed the cabinets which have been placed in the supervisor's living room. With both a lower and an upper section, it gives the room the appearance of a kitchen. It was felt that something should be probably done to change the appearance. It was suggested that the upper section be removed and placed elsewhere within the building. The contractor noted that he would remove the upper portion at no charge. After discussion it was moved by Commissioner Trapp, supported by Commissioner Racine and adopted (Commissioners Anderson and Leadbetter voting nay) that the upper portion of the cabinets be removed and an endeavor be made to find a suitable location for their use.

Mr. Meyers reported that no cost figure is available for the range hood. He will contact Rogers Electric to get the information and will forward the information to the Chairperson of this Committee for review.

Mr. Morrison noted that he had received a bill from the City of Marquette for the water meter (\$125) and for labor and other parts in making the connection to the building (\$246.37). He mentioned that this is the first time that he has been billed by the City for costs of meters and other costs. In the past, the City has supplied the meter at no cost. He is concerned in that in his bid for the project these items were not included. The Committee will check into the matter, and further discussion will be held at a later date.

The Committee reviewed various color samples for the exterior doors of the building. After review, golden taffy was selected.

The Committee then reviewed bills submitted for the project. These bills have been approved by the architect. LaBonte and Oatley - \$25,734.51; Levine Bros. - \$1,350.00; and Rogers Electric - \$2,224.70. Moved by Commissioner Trapp, supported by Commissioner Racine and unanimously adopted that the bills be approved and ordered paid. The Youth Home Construction Project representatives then left the meeting.

November 20, 1975

The Committee then reviewed a bill submitted by Walter Meyers for architectural services in regard to the Youth Home. The bill is in the amount of \$448.50. Moved by Commissioner Anderson, supported by Commissioner Trapp and unanimously adopted that the bill be approved and ordered paid.

The Committee reviewed a proposal submitted by Orkin for pest control for the existing Courthouse. Their proposal would cost \$75 for the first month and \$25 per month thereafter. It was felt that any pest control problems encountered could be handled at a lesser expense. After discussion it was moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that the proposal be placed on file.

The Committee reviewed a bill submitted by Caspian Construction Company for the purchase and installation of the flag pole. The billing was in the amount of \$2,250.00. Some discussion was held as to whether or not this is the amount that was quoted last fall. After discussion it was moved by Commissioner Trapp, supported by Commissioner Anderson and unanimously adopted that the bill be approved and ordered paid, subject to verification of the amount by the Controller's Office.

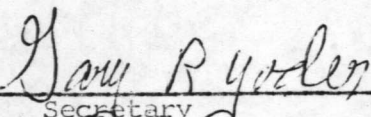
The Committee then reviewed billings submitted by Daverman Associates. One bill is for architectural services for the Jail and is a credit amount. Daverman mistakenly charged Annex costs on a Jail bill. This correction was caught and changed by the Controller when the earlier bill was submitted. The second bill is for architectural services in regard to the Annex. The amount of the bill is \$4,447.02. Moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that the bill be approved and ordered paid.

The Committee then reviewed a communication submitted by Mr. Bob Weyand at the Office of Jail Services. He had been previously asked to review types of kitchen tables for the Jail. He is recommending a stainless steel model that is 30" wide, 60" long, and 34" high. This type of table will be easy to clean and will appear to match other units in the facility. The suggested table has a list price of \$336.00. After discussion it was moved by Commissioner Trapp, supported by Commissioner Leadbetter and unanimously adopted that a stainless steel table be purchased for the County Jail kitchen.

The Committee then reviewed a communication from the State Department of Corrections which notes that there are now new rules for jails. The communication notes that a copy of the rules will be sent in the near future. After discussion the communication was ordered placed on file.

It was noted that a copy of an agreement between Daverman Associates and the County for the renovation study had been received. It was felt that this agreement should be reviewed at the next meeting, when a representative of Daverman Associates would be on hand to discuss the matter.

There being no further discussion, the meeting adjourned.


Secretary

REVISED
LIST OF ITEMS NEEDED IN YOUTH HOME
NOT COVERED BY OCJP GRANT

- 1 - Crib with mattress
 - pictures in children's rooms
 - pictures in living room
- 12 - wastebaskets
- 1 - record player, high-fi
- 1 - volleyball
- 1 - basketball, backboards, rims, nets, etc.
- 3 - baseballs
- 4 - bats
- 6 - gloves
- 1 - volleyball net
- 1 - badmitton set
 - crafts materials
- 3 - house brooms
- 2 - heavy duty yard brooms
- 1 - heavy duty house broom
- 2 - dust mops
- 6 - mop heads
- 2 - mop handles (aluminum)
- 4 - bowl brushes
- 1 - floor wringer
- 1 - floor 8-gal. bucket on casters
- 3 - spade shovels
- 5 - rakes, lawn
- 5 - snow shovels
- 3 - packs utility towels
- 2 - ironing boards.
- 2 - irons
- 2 - laundry sorters
- 2 - hair blowers
- 2 - vaporizers

Total cost is approximately \$1,700.00.

KITCHEN EQUIPMENT

Dominion Flatware

- 24 - wave edged 1-piece knives
- 24 - 7 5/8" utility forks
- 24 - 6" bouillons
- 36 - 6" teaspoons
- 24 - tablespoons or serving spoons
- 6 - dozen Arrowhead water tumblers, 8 oz.
- 6 - dozen 12-oz. Arrowhead iced tea tumblers
- 1 - Hamilton Beach #8 disher
- 2 - 13 1/2" plate scrapers
- 2 - 9 1/2" plate scrapers
- 2 - 12" x 18" polyethylene cutting boards
- 1 - case (6) Rubbermaid 2 1/2 qt. cold beverage servers (white)
- 1 - 10" saute pan (frying pan may be acceptable)
- 1 - 12" saute pan (frying pan may be acceptable)
- 2 - 24 qt. semi heavy stock pots with covers
- 2 - 10 qt. semi heavy sauce pans with covers
- 1 - 7 qt. semi heavy sauce pan with cover
- 1 - 5 1/2 qt. semi heavy sauce pan with cover
- 1 - 18" x 26" x 3 3/4" pan with handle
- 2 - 18" x 26" x 2 1/4" bun pans
- 3 - 9 11/16" x 13 11/16" utility pans
- 2 - 24 cup muffin frames
- 11 - qt. colander
- 1 - 4 oz. perforated ladle
- 1 - 4 oz. deep bowl ladle
- 1 - 8 oz. deep bowl ladle

Cleaning Supplies

- 1 - nylon heavy duty pot and pan brush
- 1 - case Scotch Brite scouring pads
- 1 - case (12) 1-qt. Frisk or (6) 1-gal. A-Plus (unit has Hobart undercounter dishmachine)

Cutlery

- 1 - 10" French knife no bolster (Dexter)
- 1 - 10" standard butcher knife (Dexter)
- 1 - 5" stiff B coded boning knife (Dexter)
- 1 - 3 1/4" paring knife
- 1 - Rosewood handle butcher's steel
- 2 - (Chef Wise) utility turners

Total cost approximately \$600.00

December 4, 1975

A special meeting of the County Lands and Buildings Committee was duly called and held on Thursday, December 4, 1975, at 1:30 p.m. at the Court-house.

Present: Commissioners Anderson, Doucette, Leadbetter, May and Trapp.
Absent: Commissioner Racine.
In Attendance: Mr. David Tulos.

The meeting was called to order by Chairperson May.

Mr. Brady representing Daverman Associates, Mr. Berg from Caspian Construction Company and Mr. Hoffman from V & M Electric joined the meeting for the final Jail Progress Meeting. It was noted that there are still a few items which have not been completed: 1) there is no hardware on the front entry; 2) mirrors in toilet rooms and some bullet-proof glass have not been installed; 3) de-toxification room flooring has not been installed; 4) the glass in the holding cell is broken and should be replaced; 5) the sewer system has not been cleaned out to the owner's satisfaction; 6) the air handling units have not been balanced yet.

Some discussion was held on the matter of replacing the tables. It was mentioned that the replacing of these tables could fall under the manufacturer's guarantee and, in that way, would not affect the final completion of the contract.

Mr. Berg mentioned that at this point he does not know when the building will be completely finished. The 18th of December at 10:30 a.m. was tentatively set for a final meeting. The date cannot be definitely set due to lack of a definite arrival date for the front entry doors and hardware. The contractors were instructed to have all guarantees and waivers gathered and sent to Daverman as soon as possible. The Jail construction representatives then left the meeting.

Mr. Tulos then reviewed with the Committee Daverman's recommendations regarding the awarding of bids for the Jail furnishings. The recommendation notes that U. P. Office Supply of Marquette misunderstood the specifications for files. Only one file with a wood grain finish is needed, and their bid called for all wood grain files. With a change to regular finish files, U. P. Office Supply's bid would be reduced by \$554.90. This bid is for Section A which, with the reduction, would total \$14,246.47. The low bid for Section A is that of Normal Wood Products from Midland, Michigan in the amount of \$14,117.30. Normal Wood Products was also low on Section CA and, if awarded both sections, their total bid would be \$17,580.30. If Section A were given to U. P. Office Supply and Section CA to Normal Wood Products the total would be \$18,234.47, or a difference of \$654.17. U. P. Office Supply bid all items in Steelcase except for wood items. Normal Wood Products bid about ½ Steelcase and ½ All-steel furnishings. Daverman Associates is leaving the decision up to the County.

The Committee discussed the accepting of the bids that were phoned in. The notice of bids specifically said that bids would be received in the office of the County Clerk. It was felt that the bids were given to Daverman for transmittal to the County Clerk and that the integrity of the bidding procedure was maintained. After discussion of the bids presented, it was moved by Commissioner Leadbetter, supported by Commissioner Trapp and unanimously adopted that this Committee recommend to the Board that for the Jail furnishings the following bids be accepted:

Section A - U. P. Office Supply of Marquette	- \$14,246.47
Section CA - Normal Wood Products of Midland	- \$ 3,988.00
Section CD- Northern Office Supply of Petoskey	- \$1,358.89
Section D - Edwin Raphael Company of Holland, MI	- \$1,876.00
Section M - Northern Office Supply of Petoskey	- \$4,116.28
Section T - Altmann Typewriter Service of Marquette	- \$2,399.00
Total	- \$28,044.64

The Committee then discussed with Mr. Tulos the contract submitted for the Courthouse renovation study. There were various questions submitted by the Committee. The contract states that the services of Mr. Wiggins would be at the rate of \$30 per hour. Other employees' time would be charged at 2½ times the employee's direct personnel expenses. It was questioned how much this 2½-times figure would amount to. It was also noted that there is no stipulation for paying the costs involved with the consultants. There was also some discussion on the termination agreement. After a phone call to

December 4, 1975

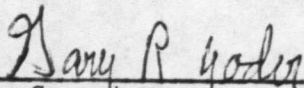
discuss these questions with one of Daverman's directors, Mr. Tulos pointed out that the 2½ times figure should be approximately \$30 per hour. The cost of the consultants would be a straight reimbursement. The termination clause deals mainly with contracts that enter the actual building stage. For the study being done this clause would not be effective. Mr. Tulos will have the contract changed to stipulate the cost of the consultant and have additional copies submitted for the Committee's signature. After discussion it was moved by Commissioner Leadbetter, supported by Commissioner Doucette and unanimously adopted that the Committee approve and sign the contract after it has been re-submitted.

The Committee then discussed the need for directories for the existing Courthouse. At previous meetings, a change order was submitted to allow the addition of directories in the existing Courthouse and was denied. Because of the renovation study the County may not want to get one specific type of directory at this time. Mr. Tom Shaw joined the meeting to help clarify the directory problem. He pointed out that one directory consists of three panels approximately 12" wide and 48" high. The cost for one directory would be \$834.00. There is a need to have two directories placed in the existing Courthouse. After discussion it was moved by Commissioner Anderson, supported by Commissioner Leadbetter and unanimously adopted that the Committee approve the change order which would allow the purchase of two directories for the Courthouse.

The Committee then discussed a change order which would allow for thicker plywood to be used in the floor of the jury boxes. Thicker plywood is needed to mount the chairs. This change will cost \$85. After discussion it was moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that the Committee accept the additional cost for this change.

Mr. Tulos then briefly discussed with the Committee the renovation study. It was pointed out that the County wishes to maintain the historical accuracy of the building. Mr. Tulos mentioned that with the limited money involved the time should be spent on the major concerns with the building. He would like to know in which areas of the building the useage will be changed. He will be returning to Marquette on January 8 to look over the building. He will stay overnight and would like to have interviews set up with those departments and offices that will be in the Courthouse.

There being no further business, the meeting adjourned.


Secretary

December 8, 1975

A special meeting of the County Lands and Buildings Committee was duly called and held on Monday, December 8, 1975, at 4 p.m. at the Courthouse.

Present: Commissioners Anderson, Doucette, Leadbetter and May.

Absent: Commissioners Racine and Trapp.

In Attendance: Mr. Mike Beaudry and Mr. Jim Stevens from U. P. Office Supply Company, and Mr. Theodore Reiss from Selins.

The meeting was called to order by Chairperson May.

Bids were then opened for furnishings for the Marquette County Youth Home. Bids received were:

Selins of Ishpeming - complete bid on Section A - \$8,028.55
(They did not bid on Sections B, C, and D.)

Hiawatha Chef Supply of Escanaba - bid on Section C - \$11,563.58
(Partial bid - they did not bid on the wheelbarrow, sewing machine or lawn mower.)

U. P. Office Supply Co. of Marquette - partial bid on Section A - \$12,343.87
(Did not bid on any lamps)

Section B - \$1,808.33
(Complete bid)

Section C - \$1,132.00
(Bidding only on three heavy-duty floor maintenance machines)

No bid on Section D.

Mr. Reiss mentioned to the Committee that, inasmuch as no bid on Section D - Linens was received, he would be willing to work with the County and would quote 10% above his cost for these items. Company representatives then left the meeting.

The Committee then reviewed and discussed the bids submitted. It was mentioned that the bid response was very poor. The total allowed under the grant for these furnishings is \$24,018.00. The Committee has the right not to purchase some items.

Of the two bids for Section A, Home Furniture, Selins' bid is complete and lower. After discussion of Section A items, it was moved by Commissioner Anderson, supported by Commissioner Doucette and unanimously adopted that Section A be awarded to Selins Furniture of Ishpeming at the total bid price of \$8,028.55.

The Committee then discussed Section B, Office Equipment and Furniture. It was felt that the bid of U. P. Office Supply Company bidding Steelcase was in line, and after discussion it was moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that Section B be awarded to U. P. Office Supply Company of Marquette at the bid price of \$1,808.33.

The Committee then reviewed bids received for Section C, Appliances and Equipment. The bid of U. P. Office Supply Company for the three floor maintenance machines was lower than Hiawatha Chef Supply's bid on the same three items. Moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that the bid of U. P. Office Supply for three floor maintenance machines in the amount of \$1,132.00 be accepted.

The Committee then reviewed Hiawatha Chef Supply's bid for the remaining Section C items. During review it was felt that the milk dispenser at \$397 should be deleted. The commercial-type toasters (two at \$219 each), commercial-type slicer at \$315, and the commercial-type coffee maker at \$65.66 were deleted from the bid. It was felt that a household-type would be better suited for use in the Youth Home. In the bid as submitted, it appears instead of bidding only on a griddle unit to be put on an existing stove, the Hiawatha Company is bidding on a completely new stove. The bid price of \$1,460 for this item was deleted. The Controller was directed to check with Hiawatha to see if this is true and, if so, what the cost would be for only the griddle unit.

County Lands and Buildings Committee

Page 2

December 8, 1975

With the three items to be purchased from U. P. Office Supply and items not to be purchased deleted from the Hiawatha Chef Supply bid, the total bid is \$7,698.68. Moved by Commissioner Leadbetter, supported by Commissioner Doucette and unanimously adopted that the bid of Hiawatha Chef Supply, less the items deleted, be accepted in the total bid amount of \$7,698.68.

It was decided that this Committee would recommend to the Board that the bids as approved by this Committee be accepted by the total Board.

The Committee discussed the necessity to purchase those items for which no bids were received and the purchase of the items for which the Committee has decided to substitute household-type for commercial-type. After discussion it was moved by Commissioner Anderson, supported by Commissioner Leadbetter and unanimously adopted that the chairperson be authorized to purchase the above mentioned items.

There being no further business, the meeting adjourned.

Larry R. Gorden
Secretary

December 18, 1975

A regular meeting of the County Lands and Buildings Committee was duly called and held on Thursday, December 18, 1975, at 10:30 a.m. at the Courthouse.

Present: Commissioners Anderson, Doucette, Leadbetter, May, Racine and Trapp.

Absent: None.

The meeting was called to order by Chairperson May.

Mr. Brady from Daverman Associates, Mr. Hoffman from V & M Electric, Mr. Hultman from Modern Plumbing and Heating, a representative from Caspian Construction Company, and Sheriff Lasich joined the meeting for the final Jail Progress Meeting. Mr. Brady turned over to the Committee two copies of the documents supplied by the electrical contractor. One copy should be for the Maintenance Engineer and the other for the Committee's files. He mentioned that there is temporary electrical approval for the building and the final approval should be forthcoming from Lansing shortly. He mentioned that the electrical contractor should supply the necessary waivers and as-built drawings for the building.

Sheriff Lasich brought up the following points as being unfinished:

1. The electrical garage door in the basement (contractor mentioned it should be completed today).
2. The air handling unit in the holding cell area is causing a vibration and is noisy.
3. The vestibule area and some other areas of the building do not respond to the air handling control.
4. There is a problem when the switch is made from gas to oil for operating the boilers.
5. There are water spots in the Sheriff's office, multi purpose room and second floor cell area, presumably caused by leaky pipes.
6. There is an air leak around the windows on the west side, second floor cell area.
7. The terazzo floors are either not ground well or not sealed well. On this point Mr. Brady mentioned that the floors were ground down and sealed but the painter over sprayed and when cleaning up removed the sealer on portions of the floor.
8. The mirrors in the bathrooms are not yet installed.
9. The floor covering for the detoxification room has not be installed.

In reviewing and discussing these and other items mentioned by the Committee it was noted that the only item completed on the check list is the installation of the front entry doors. It was mentioned that the building was to be completed in June and, therefore, all materials for the job should have arrived. Caspian Construction Company was directed to inform the Board in writing as to what is being done about the uncompleted areas, what action they are taking, and when the Board can expect completion of the job.

Mr. Brady mentioned that the mechanical and electrical contractors could be paid a majority of the balance owed them but feels that any payments to the general contractor should be held until the problem areas have been corrected. Modern Plumbing has a balance due of approximately \$37,000. Mr. Brady would suggest payment in the amount of \$30,000. V & M Electric has a balance due of about \$10,500. He would suggest paying them \$7,500. After discussion it was moved by Commissioner Anderson, supported by Commissioner Doucette and unanimously adopted that these amounts be approved and ordered paid, subject to proper certification by Daverman Associates. Mr. Brady and the Jail contractors then left the meeting.

December 18, 1975

Sheriff Lasich then discussed with the Committee various items needed for the Jail. A floor scrubber will be required to keep the terazzo in good condition. He feels that the Jail will not require 100% useage of the machine, and in the future it could be used for the Annex and existing Courthouse also. It was mentioned that a scrubber is being purchased for the Youth Home and it will be possible for the Sheriff's Department to have access to it.

The Sheriff mentioned that he needs additional mattresses, blankets, sheets, pillows, pillowcases, and towels for the Jail. In comparing his inventory to expected needs he feels that to adequately supply the Jail he would need 45 mattresses, 7 dozen sheets, 4 dozen blankets, 4 dozen towels, 5 dozen pillows, and 9 dozen pillowcases. Total cost of these items is estimated to be \$1,500. After discussion it was moved by Commissioner Leadbetter, supported by Commissioner Trapp and unanimously adopted that the Sheriff be allowed to purchase mattresses, blankets, sheets, towels, pillows, and pillowcases for a sum of money not to exceed \$1,500. Cost for these purchases will be charged to the Jail Construction Fund.

The Sheriff mentioned that the Jail kitchen needs a work table. He was told that this item has been previously approved by the Committee and all that is necessary is to have the item purchased.

The Sheriff also mentioned that the addition of a meat slicer for the kitchen would be an important advantage. It would allow for portion control when feeding the inmates and would allow for the bulk purchasing of lunch meat and cheese, which would be a savings over the present sliced food. The Sheriff will check into the different kinds and costs of slicers.

The Sheriff noted that it has been suggested by the state that Jail inmates be supplied with a Jail uniform. In this regard he will contact Emergency Services Director Zorza for information regarding federal surplus army and navy fatigues for use as Jail uniforms.

After a break for lunch the Committee reconvened with the Annex Construction Progress Meeting. Joining the Committee for this meeting were Mr. Brady from Daverman Associates, Mr. Shaw from Tom Shaw, Inc., Mr. Malmgren from Marquette Electric, and Mr. Hebert from Bourrie P & H. Mr. Brady first mentioned that the next meeting of this Committee will be held on January 22, 1976, with the time tentatively set for 1:30 p.m.

Change orders previously submitted for the additional plywood in the Jury boxes costing \$85, and the two additional directories for the existing Courthouse totaling \$1,668, were signed by Chairperson May.

Mr. Shaw mentioned that he had submitted the material for the additional soil work to the Grand Rapids office about 8 weeks ago. There should have been some response by this time. The same is true with the light weight concrete sample submitted on November 14, 1975. When noted that the dogs have not been moved yet, Mr. Shaw pointed out that he wanted to get set up for winter operation first. When this is completed, he will find a suitable location and have the dogs moved.

Mr. Shaw mentioned that at present he is very close to being on schedule. He is ahead on the structural steel and a little behind on the concrete. All of the concrete necessary for work continuation for the winter has been poured so there should be no problem in that regard. Starting December 22nd the metal decking will be placed. In mid January the masonry should be starting.

The Committee then discussed temporary heating for the Annex. The contract calls for the owner to pay for the heat after the building has been closed in. Since the heat will come from the boiler in the Jail, Mr. Shaw would like to have the owner sell steam to them until the building becomes enclosed. After discussion it was moved by Commissioner Trapp, supported by Commissioner Leadbetter and unanimously adopted that this Committee, together with Daverman Associates, take the necessary steps to have the County sell steam to Shaw Construction Company.

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Mr. Shaw stated that the general contractor supplies normal outlets and power during construction. Other contractors and subcontractors will be required to share in the payment for electricity if they have excessive use by large machinery and equipment.

Mr. Brady mentioned that the mechanical and electrical contractors should have a representative on the site every Thursday. He is here on that day and at times there are items he should discuss with them.

Mr. Shaw mentioned that City Engineer Pond was to have sent a communication to the County regarding the curb work done by the City. The City feels they are not responsible to fix or replace the soil in the area of their curbing project.

Pay requests for the month were then reviewed. They were: Northwest Elevator - \$2,824.20; Marquette Electrical Services - \$26,100; Bourrie P & H - \$24,759; and Tom Shaw, Inc., - \$98,967.60. In discussing the pay requests it was felt that before the payments can be made payroll records should be received by the owner. It was moved by Commissioner Trapp, supported by Commissioner Anderson and unanimously adopted that the bills be approved and ordered paid subject to proper certification by Daverman Associates and receipt of payroll information from the contractors.

The Committee then briefly discussed the placing of a corner stone in the Annex. Mr. Brady and Mr. Shaw mentioned that there should be no problem with this. It is not necessary at this time to have the specific size and location determined. The Annex contractors then left the meeting.

The Controller then reviewed with the Committee the balances of the Jail Construction Fund and the Youth Home Construction Fund. After all bills are paid for the Youth Home the account will be overdrawn by about \$61,000. After all bills are paid for the Jail Construction, including the furnishings, there should be a balance of about \$155,000. During discussion it was felt that it may be possible to transfer a portion of the Jail balance to the Youth Home Fund. The Controller is checking into what may and may not be done with the Jail Construction balance.

Architect Meyers, Mr. Morrison from Levine Brothers, and Mr. Steinhoff from Rogers Electrical joined the Committee for the Youth Home Progress Meeting. The Committee first discussed with Mr. Steinhoff the range hood. Mr. Steinhoff has a proposal which would include all materials and labor for installation of the hood. This proposal would also include necessary re-wiring for the stove. A 5-foot stainless steel hood with ansul system (self extinguishing) would cost \$1,650. It was mentioned that the kitchen does not fall under control of the Health Department and, therefore, the ansul system would not be required. If this was dropped, it could be a savings of \$600 to \$700. Mr. Steinhoff would recommend the ansul system if a deep fat fryer was involved, but since it isn't, he feels it is not necessary. Mr. Steinhoff also recommended that, if a hood were ordered from the manufacturer with delivery in 4 to 6 weeks, an additional \$250 to \$300 could be saved over the cost of a custom made hood made locally. During discussion of the options available Mr. Steinhoff stated that, if he were given definite approval on the size and type of hood, the cost difference between a custom made and a manufactured hood would be minimal. After discussion it was moved by Commissioner Doucette, supported by Commissioner Anderson and unanimously adopted that Rogers Electric be authorized to proceed with the purchase of a customized range hood for the Youth Home for an amount not to exceed \$900.

The Committee then briefly discussed a communication from LaBonte and Oatley. The communication mentions that, inasmuch as the contract is approximately 95% completed, they would like to have the owner assume the heating bill responsibility as of December 19, 1975. Committee members felt that, inasmuch as there are many areas which remain uncompleted, the County should not take over the costs of heating, and after discussion it was moved by Commissioner Trapp, supported by Commissioner Doucette and unanimously adopted that the Committee deny the request to take over the heating bill of the Youth Home on December 19, 1975.

It was felt that there are some problems that are holding up construction of the building. Mr. Meyers originally felt that the building could be turned over on January 1st. He now feels it will be later in the month. He still needs to have clearance from the fire marshall, electrical inspector, Health Department and others. The final meeting was tentatively set for January 22, 1976.

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Chairperson May then signed four change orders for the building. These were: 1) addition of exterior doors and elimination of exit windows, \$51.30; 2) addition of vanities in bathrooms, \$342.68; 3) addition of first aid cabinets, paneling, cabinets, filling in interior windows and entry driveway and painting, \$1,814.92; 4) elimination of 2" of blacktop paving, credit of \$3,544. These change orders had been previously approved by the Committee.

The Committee next reviewed pay requests received from: Levine Bros. - \$765; LaBonte and Oatley - \$8,942.58; and Rogers Electric - \$4,236.68. Requests being in order and having been approved by the architect, it was moved by Commissioner Doucette, supported by Commissioner Anderson and unanimously adopted that the bills be approved and ordered paid. The Youth Home contractors and architect then left the meeting.

The Committee then reviewed a bill submitted by Architect Meyers for his services on the Youth Home. This billing totals \$206.38. Moved by Commissioner Trapp, supported by Commissioner Leadbetter and unanimously adopted that the bill be approved and ordered paid, subject to the Controller's check of the architect's contract.

Mr. Agriesti and Mr. Small then joined the meeting to discuss office space. The state has required that these employees acquire barrier free offices. Mr. Agriesti mentioned that they have already received one extension, as they were to have moved on April 1, 1975. If the County would give a firm commitment regarding office space in either the Annex or the Courthouse for some time in the future, another extension would be received. L S & I from whom they are presently leasing, would be willing to make their offices barrier free. The cost would be \$3,800 and they would be required to sign a three-year lease. Mr. Agriesti feels that for their staff about 1,400 square feet would be required. Mentioning that an answer will be required very soon, Mr. Agriesti and Mr. Small left the meeting.

In discussing the matter, the Committee felt that the County should supply office space for the Circuit Court Probation. It was felt that after the Annex is completed and all offices are located there should be sufficient space for this office. After discussion it was moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that when the Annex is completed the County supply office space for the Circuit Court Probation staff. The Controller was directed to communicate with Mr. Agriesti to inform him that the Annex is under construction and when completed, there will be suitable space in either the Courthouse or the Annex for his staff.

The Committee then read and briefly discussed a communication from Graheck, Bell, Kline and Brown. The communication mentions that Graheck, Bell, Kline and Brown have been keeping abreast of the proposed phase-out of Acocks and that they most recently received information showing that the County will replace Acocks with a new 120-bed facility. After discussion of the communication the Controller was directed to respond and inform the architects that their information is in error. The County does not plan to phase out Acocks. If, in the future this type of decision is reached, Graheck, Bell, Kline and Brown will be so notified.

The Committee then discussed an article appearing in the National Clearinghouse for Criminal Justice Planning and Architectural Periodical Publication. The article mentions that the National Clearinghouse has technical assistance staffs to help counties work on various technical problems. Such problems include utilization studies for historical county courthouses. Inasmuch as the County is working on a renovation study for the Courthouse it was felt that the National Clearinghouse may have information that might be helpful. After discussion it was moved by Commissioner Trapp, supported by Commissioner Leadbetter and unanimously adopted that the National Clearinghouse be requested to consult with the architect regarding Courtroom utilization.

The Committee then discussed the possibility of having an open house and dedication for both the Jail and Youth Home. It was felt that the dedication for both buildings should be held as soon as possible, although at this point the furniture and fixtures for both locations have not arrived. It is expected that both buildings will be furnished some time toward the end of January or early February. In discussing the plaques for the buildings it was felt that they should have fairly simple wording to the effect that the building is dedicated to the people of Marquette County with a statement regarding law enforcement. The Controller was directed to check with other counties with new Jails to see what they have done and also to check into the cost and delivery time for bronze

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plaques. This matter will be briefly discussed at the Committee of the Whole Meeting on January 5th for all Commissioners' suggestions.

There being no further business, the meeting adjourned.

Harry R. Gorder
Secretary

April 14, 1976

A regular meeting of the County Lands and Buildings Committee was duly called and held on Wednesday, April 14, 1976, at 7 p.m. at the Courthouse.

Present: Commissioners Alderton, Anderson, Coombs, Doucette, Leadbetter and May.

Absent: Commissioner Agnoli.

In Attendance: Dave Tulos, Klaus Buchema, representing Daverman Associates, and Maintenance Engineer Hillier.

The meeting was called to order by Chairperson May.

Mr. Brady, representing Daverman Associates, Mr. Bourrie, representing Bourrie, Inc., Mr. Malmgrem and Mr. Soucy, representing Marquette Electrical, and Mr. Kless, representing Tom Shaw, Inc. joined the meeting for the Annex construction progress meeting. Mr. Brady reported that the next meeting of this Committee would be held on Wednesday, May 12, 1976, at 7 p.m. Mr. Brady then reviewed with the Committee Bulletin #5. The mechanical and electrical portions of this bulletin were approved at the last meeting. The changes orders generated from this bulletin were signed by Chairperson May.

The Committee then discussed the general contractors portion of Bulletin #5. This involving the relocation of a wall in the tax roll clerks office (\$417.00). Additional masonry work to change the Bailiff's office to a storage room (\$557.00) and addition of a corner stone with a bronze box (\$493.00). This makes a total change involving the general contracting of \$1,467.00. It was moved by Commissioner Doucette, supported by Commissioner Alderton and unanimously adopted that the Committee accept the general portion of Bulletin #5 and have a change order issued.

The Committee then discussed Bulletin #6. This involves the rough-in of plumbing and electrical into the Cooperative and Extension Services workroom. The mechanical portion to rough-in the sink and add hot and cold water has been previously approved by the Committee. The Committee proceeded with a lengthy discussion on how much electrical items are needed for this room. Efforts to contact the Extension Director were fruitless and upon learning that, a decision on the electrical portion would not be necessary until the next meeting. It was moved by Commissioner Coombs, supported by Commissioner Alderton and unanimously adopted that a decision on the electrical portion of Bulletin #6 be tabled until the next meeting of this Committee.

The Committee then reviewed a billing submitted by the testing company for testing of the sheer connectors. The first test cost about \$300.00, and the second test about \$900.00. The total of the billing submitted is \$1,217.30. It was mentioned that originally 10 to 15% of the connectors were to be tested. Finding a very large percentage of them to be loose, they were then all checked. After being corrected, they were again re-tested. After discussion, it was moved by Commissioner Doucette, supported by Commissioner Alderton and unanimously adopted that the bill be approved and ordered paid subject to certification by Daverman Associates.

Mr. Brady mentioned that the materials stored on the site is much improved over the condition it was in for the last meeting of this Committee. In discussion of whether or not the the building was on schedule, it was noted that the progress schedule submitted is not accurate. It was mentioned that the pouring of the decks is ahead of schedule, with the basement floor partially poured, the second floor completely poured, and completion of the deck work to be done in about 2 to 3 weeks. Mr. Brady mentioned that the original foreman on the job for Tom Shaw has been let go. At this time, Daverman would like to enter their objection to his replacement. They feel that he is not qualified for the superintendent's job and would suggest that a qualified person be hired as soon as possible. Mr. Brady would like a letter from Tom Shaw, Inc. stating who the superintendent is and what his qualifications are.

The Committee briefly discussed a problem with the brick work on the job. Some of the brick came in over-sized and was cut down to fit the job. There is other brick that does not meet the requirements for the job. This will be sent back and replacement brick sent. It was mentioned that the storage of the brick on Spring Street is causing a problem with employees who use the Courthouse parking lot. It was suggested that a few of the brick be removed so as to allow easier access to the building. It was mentioned that a section of the fence on Spring Street is leaning and it was suggested that this matter be take care of. In this regard,

it was mentioned that in another two or three months it may not be necessary to have the fence and it could be taken down. It was mentioned that quite a few of the contractors are using the Courthouse parking lot and there have been complaints received in this regard. The contractors mentioned that it is necessary for them to have at least the foreman's vehicle close at hand. After discussion, it was moved by Commissioner Coombs, supported by Commissioner Alderton and unanimously adopted that a communication be sent to each of the prime contractors notifying them that the County owned parking lot is to be used by County employees only with the exception of one slot being authorized for use by each prime contractor.

Mr. Brady then presented the monthly billings for the contractors. These were Bourrie, \$15,651.00; Marquette Electrical Services \$35,102.90; and Tom Shaw, Inc., \$77,940.00. It was moved by Commissioner Alderton, supported by Commissioner Doucette and unanimously adopted that the bills be approved and ordered paid subject to certification by Daverman Associates. The Annex contractors then left the meeting.

The Committee then discussed the request made at the last Board meeting to supply information regarding the number of local employees on the job, and also the question of whether or not jail and branch prison inmates were working on the job. There was some discussion on what the significance is of the percentage of employees from the County who are working on the job. It was mentioned that anybody can work on the job if there is an opening and they desire to work there. The matter of the home-town of employees of Tom Shaw, Inc has been checked. Of 26 employees on the job on April 1, 1976, 7 were from the City of Marquette. There were also 6 employees from other locations within the Upper Peninsula. The Controller reported that there is a former Marquette County jail inmate working on the job. This employee started out on a work pass program, but he has since been released from jail and is working as a laborer. There is also a Marquette branch prison trustee working on the job. This person is working as a mason. Information received on this person is that last summer he worked on the road construction job in Harvey. Both of these employees are being paid in accordance with the Davis-Beacon Act. It was generally felt that information presented should be sent in the form of a report to Mr. Wayne Roy, who had requested the information at the last meeting.

The Committee then discussed two proposals for arrangement of the Board room. One of the proposals used a raised platform with the Commissioners seating being a semi-circle. The Clerk's table would be placed at the middle of the semi-circle. The other arrangement had the Commissioners seated on the same level around a large table. Smaller tables were located on either side of the Board for location of the Clerk and other County employees. After discussion, it was moved by Commissioner Leadbetter, supported by Commissioner Alderton and unanimously adopted that Daverman, Associates be instructed to proceed with the raised semi-circle arrangement for the Board room and have a bulletin issued.

The Committee then discussed furnishing for the Annex. Mr. Buchema has met with the Department Heads and has received their requests for equipment. He mentioned that the requestes have not been extraordinary and he will be dealing with a common line of furniture. The bid specifications will make reference to quality and durability. It was moved by Commissioner Leadbetter, supported by Commissioner Doucette that Daverman Associates be authorized to proceed with the preparation of bid documents for the Annex furniture. In discussing the motion a few of the Department Heads had requested electric pencil sharpeners. Most Committee members felt that these would be unnecessary. A check showed that there were a total of six electric pencil sharpeners requested. It was moved by Commissioner Coombs, supported by Commissioner Doucette and adopted (Commissioner Leadbetter voting nay) that the original motion be amended to delete the electric pencil sharpeners from the bid documents. The original motion as amended was then voted upon, with all Commissioners voting aye with the exception of Commissioner Leadbetter, who voted nay.

The Committee then discussed a date on which to hold the bid opening for the Annex furniture. It was mentioned that the call for bids should be out in about a week. Three or four weeks should be given for various firms to compile and submit their bid. The bid opening for the furniture was then set for Monday, May 24, 1976, at 4 p.m.

The Committee then discussed the jail. The Controller has received communications from two of the contractors and one of the sub-contractors questioning when final payment will be made. Mr. Brady mentioned that he has a meeting scheduled tomorrow with Caspian Construction Company to go over the jail. Caspian has some waivers and a final pay request to turn over. Mr. Brady has received a listing of various completions and adjustments from Caspian. These are:

1. Changing the thickness of the concrete in the driveway -\$34.50
2. Delete the seating on the site -(\$584.00
3. Change the range hood in the residence - \$77.31
4. Add an extra door in the hallway on the main wall - \$379.73
5. Add door closers on four doors - \$332.03
6. Add screening over the windows in the cell block area - \$795.63
7. Remove the clothes hooks and shelving from the cells - \$1,169.12
8. Change some carpeting - (\$214.40)
9. Additional flashing and roof vents - \$201.25
10. Completed on unused miscellaneous hardware allowance (\$139.27)

TOTAL - \$2,051.90

Some discussion was held on these items with no decision being reached. Mr. Tulos mentioned that once all of the jail furnishings are in place, Daverman, Associates would like to have some pictures taken. Mr. Brady suggested that Caspian Construction Company be paid the sum of \$50,000 if no real problems are incurred when reviewing the jail tomorrow. This would leave a balance owing to Caspian of about \$20,000.00. It was moved by Commissioner Leadbetter, supported by Commissioner Doucette and unanimously adopted that the Committee authorize payment of \$50,000.00 to Caspian Construction Company after receipt of certification by Daverman, Associates.

The Committee then discussed the Courthouse parking situation. For new members on the Committee, past communications and discussions regarding the parking problem were reviewed. The original proposal from Mr. Clark was reviewed, along with the County Road suggestion for use of the Courthouse lawn. Also reviewed, was the communication giving a cost estimate for the engineering study and a communication from the Extension Director objecting to the use of the Courthouse lawn for parking. It was also mentioned that a proposal has been submitted from the attorney firm of Kendricks, Bordeau, Casselman and Adamini offering to sell some of their land to the County. In discussing the situation, there was mixed feelings among the Commissioners as to whether or not the situation would be worse than it is now after the Annex opens. It was mentioned that at this point, the County is not financially able to construct parking facilities. It was felt that further information is needed before a decision could be reached on whether or not to have the parking structure study done. It was moved by Commissioner Coombs, supported by Commissioner Leadbetter and unanimously adopted that further discussion on the matter be tabled until the next meeting of this Committee.

The Committee then reviewed and discussed the Youth Home. A few problems have arisen since the building has been occupied. There was a tremendous ice build-up on portions of the roof. It was learned that a section of the head duct in the attic was not connected. This has now been corrected. There were a couple leaks around the window in the office and over the front door. It is felt that this problem was created by the ice build-up on the roof.

The Committee then reviewed the communication from the State Fire Marshall's office. It noted three or four items which were in non-compliance with state regulations. The architect on the job is working on these problems and they should be resolved within a few days.

The Committee reviewed and discussed a bill submitted by Levine Brothers for costs involved in installing the washer. The total of this bill was \$116.28. It was noted that at the last meeting, final billings were submitted. There should really be no more of this type. After discussion, it was moved by Commissioner Doucette, supported by Commissioner Leadbetter and unanimously adopted that this Committee recommend to the Board that the bill be paid.

The Committee then read and discussed a communication submitted by Mr. James Thomas. Mr. Thomas is requesting that the County trade parcels of land with him. He has four parcels of land in Forsyth Township that he would like to trade for a parcel of County owned land also in Forsyth Township. In reviewing the books of County owned lands, it was noted that the parcel of land that the County would be giving is designated for forestry purposes. Land of this type has a reverter clause which would give title back to the State. After discussion of this request, it

was moved by Commissioner Coombs, supported by Commissioner Leadbetter and unanimously adopted that the request to trade lands be denied.

The Committee then reviewed a communication from the State Highway Department regarding a parcel of land which is in excess of their need. When the Highway Department has lands which it no longer needs, they are first offered to local units of government. The local unit of government would purchase the land from the State at the current market value. A very rough estimate of the cost of this parcel would be about \$1,500.00. It was felt that the County would have no real use for this land located in Skandia Township and after discussion, it was moved by Commissioner Leadbetter, supported by Commissioner Anderson and unanimously adopted that the County not purchase the land and refer the information to Skandia Township to see if they would be interested.

The Committee then reviewed and discussed placques for the Jail, Annex, and Youth Home. It was felt that work should proceed with the purchasing of the placques and the establishment of dedication ceremonies for the Jail and Youth Home. It is felt that both facilities should be dedicated sometime this summer. It was mentioned that there was no response to the questionnaire sent out regarding suggestions for wording on the placques. The Committee reviewed three proposals submitted by Chairperson May. It was generally felt that for the Youth Home, the following wording should be used:

MARQUETTE COUNTY YOUTH HOME

Dedicated to the people of Marquette County, for the understanding care of their troubled and homeless youth, this Home is operated by the Marquette County Board of Commissioners and the Marquette County Judge of Probate.

This Bicentennial Year
Date

It was generally felt that the wording for use on the Jail placque should be as follows:

MARQUETTE COUNTY JAIL

Dedicated to the people of Marquette County for enlightened and professional law enforcement, this Jail is operated on their behalf by the Marquette County Board of Commissioners and the Marquette County Sheriff.

It was generally felt that below the wording on each of the placques there should be listed the names of the Board of Commissioners and in the case of the Youth Home, the Probate Judge's name should be listed and in the case of the Jail, the Sheriff's name. It was generally felt that the Youth Home placque should be relatively small (about a foot square) and the Jail placque be somewhat larger (about 18" by 24"). It was moved by Commissioner Leadbetter, supported by Commissioner Alderton and adopted (Commissioner Coombs voting nay) that this Committee recommend to the Board that the proposed wordings for the placques be accepted and they be ordered. The Controller was directed to prepare cost estimates for the placques.

The Committee then briefly discussed the possibility of establishing one over-all budget for maintenance of the Courthouse, Annex, and Jail. It was felt that this would be a good idea and could save by allowing quantity purchases. It was moved by Commissioner Leadbetter, supported by Commissioner Alderton and unanimously adopted that this Committee recommend to the Budget and Executive Committee that they consider consolidation of the various maintenance budgets.

The Committee then reviewed buillings submitted. Two bills were submitted by Daverman Associates for their percentage of work done on the Courthouse Annex. One was for \$982.45 and the other for \$1,078.18. It was moved by Commissioner Leadbetter, supported by Commissioner Doucette and unanimously adopted that the bills be approved and ordered paid subject to a check by the Controller's office.

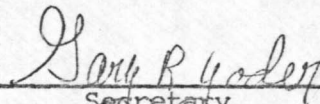
The Committee then reviewed a bill submitted by Daverman Associates for work completed

on the renovation study. This billing totaled \$2,232.34. It was moved by Commissioner Doucette, supported by Commissioner Leadbetter and unanimously adopted that the bill be approved and ordered paid.

The Committee reviewed a billing submitted by Daverman Associates for 89 sets of plans and specifications for the Courthouse Annex. The total of the billing is \$2,546.29. It was generally felt that the number of plans and specs prepared would be inline with the amount needed for bidding purposes and the construction work. It was questioned whether or not these costs should be born by the architect. It was moved by Commissioner Leadbetter, supported by Commissioner Alderton and unanimously adopted that the bill be approved and ordered paid subject to the Controller's check of the contract with the architect.

The Committee briefly discussed installation of cove base molding at the Youth Home. An estimate has been received in the amount of \$215.00 to have the molding installed. It was decided to hold off on making a decision on this until the next meeting of this Committee, when figures will be available on how much of the \$1700 appropriated for miscellaneous items at the Youth Home is unspent. At this point, it appears that about \$400 to \$500 is left, but an exact figure should be known before a decision is made.

There being no further business, the meeting adjourned.


Secretary

Lemon Oil will work
Furniture Polish

May Agnoli Doucette ~~Agnoli~~ Alderton Leadbetter
Coombs Anderson
~~Robert Anderson~~

Brady, Beukema, Malmgren Hebert

Next meeting 7-14-76

Change orders agreed to
bull 6 \$521 elect. for ext. office work room
previously approved - signed by chair
bull 6 \$626.80 mech. portion same room
signed by chair

bull. 7 - approved prev. subject to Talos review
negotiating with General so will hold

bull. 7 elect. comm. room outlets speakers ^{conduit} 616 ^{CG}
need approval on this + carpeting
Alderton Lead - accept elect. portion of bull 7

roofing - was wrong - has been corrected
single layer - were to be overlapped

All concrete poured perm power is in to
panels - will be to bldg shortly
will need plan + time to hook up power
to existing bldg - will check with controller
on

bulletin board listing is completed - will
give to contractor in the morning

Schedule - start on precast panels - will continue
glass + windows 3rd week June
metal studs + drywall 3rd week tentative
masonry - 2nd floor completed
elevator man should be here 3rd week or after

Superintendent for job - still hasn't received
any info on this - Shaw is on job 3 days
week

②
Fri is half day + Monday not here -
Leo feels requires a full time super - one
should be named to protect owner - could
notify bonding co. - minor probs. have
occurred - not doing justice to the job
Shaw feels his 3 key people + himself can
handle the job
committee concerned with possibility of errors
+ sloppy workmanship

Has no immediate plans to get super -
Sub 3 men + self have handled the job
very well - will give a person the title
if committee wishes - Bd feel need somebody
is needed who can make decisions

Coombs Alderton - ✓ authorize Brady to contact
Bonding co. if superintendent is not on job by
the next meeting.

↓
who meets Paveman's qualifications

Pay requests - none in
Boucette Lead approve billings subject
to check of controller and Paveman Assoc.

Progress schedule holds close to original -
exterior slightly behind but inside is fine -
3rd floor masonry next then will drop
down to basement

Clean up is pretty good - other trades should
move equip so that cleaning can be done once a week
request that truck work be protected as much as
possible

Fence removal - 4-5 weeks may be down
but ~~not on Spring St.~~ would still need to use street
was told could use for duration of project

(3)

Telephone - need to decide what want & need to get going on project

employees local - concern expressed at bid meetings - high unemployment in county trades taken position if don't sign contract they won't work - will need carpenters - MFSC holds all interviews can't really predict where from when interviewed They have told MFSC & their workers that if Shaw has openings they will not work - sub contractors will throw off - contact MFSC - # interviewed who refused & # from county who refused Have worker from S.W.A.M. - are trying to co-operate as much as can

Shaw - comments - will adjust super but feels job is all right - was assaulted by electrical contractor - suit filed in court - verbal is fine but will not condone physical roughness - Is not necessary - any more will have his lawyer have injunction to keep from site or supply protection

Left meeting

Klaus reviewed equipment bids received on 5-24-76 -

Handed out typed version of bids received also recommendations -

Section A UPOB Co - are low & have bid good equip alternates by UPOSCo would add 66.81 - 1% discount allowed if whole section accepted - forgot to furnish 1 courtroom \$1,538.20 to furnish the same as the other

Nan
Malone
Rick
Jason

④
Section C Normal Wood Products
" M AP O Co

Sect T item 1 To IBM
item 2,3,4 To Altmann

Sect W Chalk + talkboard - over bid but
included installation

100,080.09 \$ 99,230.89 with extra courtroom furniture

file cabinets bid come for standard colors
tan gray black - suggest go to custom colors
as desks can be standard or custom -
849²⁰ for all files to be custom -
if don't go custom will get discount

Alderton ^{Leadbetter} ~~Beckett~~ ✓ accept proposal to
add 849²⁰ for custom colors, the additional
courtroom furniture, and other low bids
totaling 100,080.09 and recommend same to
the board.

Have Sawyerman contact low bidders that
their low bid will be recommended to the Bd.

Dave could select colors of equipment for each office
if so desired - could have Dave suggest
2 or 3 colors

Anderson Alderton ✓ Have Tubos suggest
2 or 3 colors for equipment for submittal to Bd
to be reviewed by dept heads.

Plaques ordered - jail dedication tentative end of July
speaker Dept. Corrections, or Dept. Criminal Justice
new ideas in law enforcement type people

5

renovation costs received

140,000 elect
250,000 mech
175,000 General
565,000

10% contingency
10% architect fees
683,650

Applied for state registry - should get application in soon - requires 50% cash match -
intent to apply would not really bind county - needs bd action to apply - feel would apply and tentative approval of expenditure of can get any portion should try
Feel intent to apply should show that county is attempting to raise the match -
should recommend to bd that apply an intent to apply for the grant

Boucette Lead ✓ to bd file intent to apply for fed & state grant for 50% of renovation costs for courthouse renovation

Parking - Talos - parking structure 45 per floor 300' per car 29,000 sq' total \$8.5 to 9 per square foot \$269,000 plus 10% contingency & fees

City planning comm. approached for abandonment of Spring street - feel is no way would happen
~~we~~ set up public hearing at next meeting

Not in minutes
Bordaw property also Firstone Bldg. info given need costs of Firstone property & also is within 400'

Talos sees lawn as 2nd most expensive -

Should make counter proposal to Bourdeau?
will have to find the money to meet needs
- Rev. Sharing or Forestry Comm. ~~that~~ could
be used -

get option to buy - counter proposal should be
made of 25,000 -

NOT IN MINUTES -

Youth Home - top soil is there - needs to
be moved around & seeded

Request by Shaw for payment -

Feel don't need to pay now - reasons 1.

Comm is very co-operative with contractors

Basic? if owe \$ should pay - then work on Caspian
contract says can't start before 7 date - nothing says
when after that date -

owner gets no damages for late completion so
why pay contractor damages now -

late move in would cost a lot

Give Shaw verbal go ahead - he did & could not
when told too -

Both Tubas & Brady feel should not pay it now
and also would not get anywhere holding back
from Caspian

Told verbally ~~now~~ could start & couldn't - should
pay him -

Sean Anderson ^{may} ^{have} move offer to pay ~~bill~~ and take
out in steam with profit removed $\$2,719.53$

Coombs hold back 2,719.53 from
Caspian's final payment for not completing
the project on time -

Check on lawn - shrubs trimmed

adj. - washing machine - how does it stand - Sherie letter -
something should be done -

June 2, 1976

On Monday, May 24, 1976, at 4 p.m. County Lands and Buildings Committee held a bid opening for furniture and equipment for the Marquette County Courthouse Annex.

Present: Commissioners Anderson, Coombs, Doucette, Leadbetter and May.
In Attendance: Henry A. Skewis, County Clerk; Michael Madden, Assistant Controller; Claus Beukema, representative from Daverman Associates; and representatives of various companies bidding.

The bids were opened by Henry Skewis, County Clerk; and attached herein to these minutes is a copy of the tabulation of bids for the Courthouse Annex.

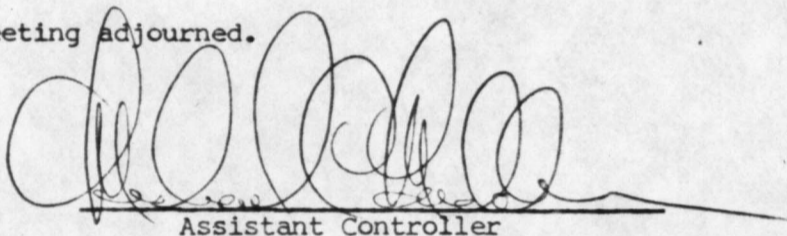
After the bids were opened and doublechecked, a directive was made by Commissioner May that Claus Beukema of Daverman will return the bid bond to the unsuccessful bidders and a letter of transmittal will be sent to the County Clerk, Henry A. Skewis.

Motion was also made by Commissioner Doucette, seconded by Commissioner Leadbetter and unanimously adopted that the bids be turned over to Daverman Associates for consideration and study and that his recommendation be presented at the June 2nd meeting of the County Lands and Buildings Committee.

NOTE: Addendum 1 contained the following:

Section A - 7	Increase by 6 the quantity of chairs.
Section A - 8	Decrease by 16 the quantity of chairs.
Section A -37	A change in the order number located in the catalogue.
Section A -50	Increase by 16 the chairs for Room 231.
Section A -60	Change the number of roller shelves.
Section A -72	A change in the size of the tables.
Section A -73	A change in the size of the tables.
Section T - 5	Add one dictaphone.

There being no further business, the meeting adjourned.



Assistant Controller

ADVERTISEMENT FOR BIDS

**Marquette County Courthouse Annex
Marquette, Michigan**

- 1. Separate sealed proposals for office furniture and equipment for the above-named project will be received in the Office of the Clerk at the County Courthouse. Proposals will be publicly opened at 4:00 p.m., EST, Monday, May 24, 1976.**
- 2. The drawings and specifications together with all necessary forms and other contract documents for bidders may be obtained from the Architect, Daverman Associates, Inc., Architects and Engineers, Vandenberg Center, 200 Monroe N.W., Grand Rapids, Michigan 49502.**
- 3. Each proposal shall be accompanied by good and sufficient security in an amount not less than five (5) percent of the amount of the proposal, and shall be conditioned to secure the Owner from loss of damage by reason of the withdrawal of the proposal or by failure of such bidder to enter a contract for performance of the work if the proposal is accepted by the Owner.**
- 4. No proposal may be withdrawn for a period of thirty (30) days from the date of opening.**
- 5. The Owner reserves the right to accept or reject any or all proposals.**

DATE May 7, 1976

By Gary R. Yoder

Title County Controller

TABULATION OF BIDS FOR:

Marquette County Courthouse
 Marquette, Michigan
 Special Equipment

DAVERMAN ASSOCIATES
 ARCHITECTS-ENGINEERS-PLANNERS
 GRAND RAPIDS, MICHIGAN

BID DATE: Monday May 24, 1976 @ 4:00 P. M.

DA 7305-23A

CONTRACTORS	Section A	Section CA	Section M	Section T	Section W	Adden. #1	Base Bid	Remarks
Indust. Ed. Serv 1315 E. Ellsworth Midland, Michigan 48640								
McFadden Corp. 2822 North Logan Lansing, Michigan 48903 NO BID								
Mich. School Service P. O. Box 509 312-314 N. Grand Ave. Lansing, Michigan 48902								
Monroe Calculator Co. 1120 Lakeshore Drive P. O. Box 188 Escanaba, Michigan 49829				\$476.72 PARTIAL		NO		NO BOND ALTERNATE \$ 532.46
Warren Newkirk 2622 Borglum N. E. Grand Rapids, Michigan 49505	\$21,280.71 PARTIAL							\$ 600 check
Normal Wood Products 1930 Stark Midland, Michigan 48640		\$15,923.00				NO		5% BOND POSSIBLE \$ 500 DEDUCTION
Northern Stationers, Inc. 112-116 S. Front St. Marquette, Michigan 49855								
Northern Off. Supp. Co. 221 E. Mitchell St. Petoskey, Michigan 49770	\$80,048.86		\$4810.75	\$5,107.30 PARTIAL		YES NO		2% in A+M discount upon payment of 15 days 12/31/76 GAURENTEE

TABULATION OF BIDS FOR:

Marquette County Courthouse
 Marquette, Michigan
 Special Equipment

DAVERMAN ASSOCIATES
 ARCHITECTS-ENGINEERS-PLANNERS
 GRAND RAPIDS, MICHIGAN

ID DATE: Monday May 24, 1976 @ 4:00 P. M.

DA 7305-23A

CONTRACTORS	Section A	Section CA	Section M	Section T	Section W	Adden. #1	Base Bid	Remarks
Peninsular State Co. 2222 Stevenson Hwy. Troy, Michigan 48084					\$ 292.00	YES		
U. P. Office Supply 100 Coles Drive Marquette, Michigan 49855	\$ 72,416.37	\$ 33,245.90	\$ 4,188.99	\$ 528.00 PARTIAL		YES		DOES NOT INCLUDE INSTALLATION
Mr. Paul Baughman P. O. Box 293 Lowell, Michigan 49331								10% of all of A is need
Farnell Equipment Co. 435 W. 7 Mile Road Detroit, Michigan 48203		\$ 24,880.00				NO		
Nationwide Pharmacy Center 6660 28th Street S.E. Grand Rapids, Mich. 49506								
Haney Industries 1530 Madison S. E. Grand Rapids, Michigan		12,378.10 \$ 12,378.10 PARTIAL				NO		
Contract Interiors 2333 E. Beltline S. E. Grand Rapids, Michigan 49506								
ALTMAN TYPEWRITER				\$ 4,300.75 PARTIAL		NO		